**UI Logo**

**Employment Services**

**Pre-Offer Summary for Merit Staff**

(To be completed only if **any** veteran is interviewed and **not** selected)

|  |  |  |
| --- | --- | --- |
| **Position Title:** | **Department Name:** |  |
| **Requisition #:** | **Org/Dept #:** |  |

* Using the pre-determined selection criteria for the position, please provide a brief statement supporting how the preferred candidate exceeded the qualifications of **each** veteran interviewed.

|  |  |
| --- | --- |
| **Preferred Candidate Name:** | **Identified as a veteran:** Yes     No |

**Preferred Candidate Statement:**

**Summary of veteran(s) interviewed:**

|  |  |  |
| --- | --- | --- |
|  | **Name** | **Summary** |
| **1)** |  |  |
| **2)** |  |  |
| **3)** |  |  |
| **4)** |  |  |
| **5)** |  |  |

**Form last updated 1/13/2011**