

ePersonnel document category and subcategories by employee type

Emeritus Faculty

Category	Sub-category
Development/Education/Training	Continuing Education
	Orientations
	Resume/CV's
Employment Documentation	Delegation of Signature Authority
	Letter of Resignation
	Salary Information

Faculty

Category	Sub-category
Development/Education/Training	Certifications/License
	Continuing Education
	Credential Release
	Credential Verification
	Orientation
	Resume/CV's
Employment Documentation	Agreement/Contracts
	Conflicts of Commitment
	Conflicts of Interest (Employment, Research, Workplace)
	DEO Recommendation to Dean
	Dean Approval/Recommendation to Provost
	Delegation of Signature Authority
	Extension of Tenure Clock
	Flexible Work/Telecommuting arrangements
	Intellectual Property (including Copyright, Patent)
	Job Description
	Letter of Resignation
	Named Chair Designations
	Offer Letters
	Recall, Reinstatement, and Placement Papers
	Salary Information
	UI Physician Contract
Immigration	Employment Authorization Document
	I-797
	I-94
Non-Health Related Leave Documents	Corrected Time Record
	Discretionary Leave
	Funeral Leave
	Jury Duty
	Non FMLA Military Leave
	Request for Absence

	Time Record
Performance	Clinical/Research Track Contract Renewal Reviews
	Clinical/Research Track Non-Contract Renewal Annual Reviews
	Discipline
	Evaluation Documents
	PTEAP
	Peer Reviews (Post-Tenure)
	Performance Review Report
	Performance Reviews
	Probationary Reviews
	Recognition/Commendation

Fellows

Category	Sub-category
Development/Education/Training	Certifications/License
	Continuing Education
	Credential Release
	Credential Verification
	Orientations
	Resumes/CV's
Employment Documentation	Agreement/Contracts
	Conflict of Commitment
	Conflicts of Interest (Employment/Research/Workplace)
	DEO Recommendation to Dean
	Dean Approval/Recommendation to Provost
	Delegation of Authority
	Extension of Tenure Clock
	Flexible Work/Telecommuting arrangements
	Intellectual Property (Incl. Copyright/Patent)
	Job Description
	Letter of Resignation
	Offer Letters
	Recall, Reinstatement, and Placement Papers
	Salary Information
	UI Physician Contract
Immigration	Employment Authorization Document
	I-797
	I-94
Non-Health Related Leave Documents	Corrected Time Record
	Discretionary Leave
	Funeral Leave
	Jury Duty
	Non FMLA Military Leave
	Request for Absence

	Time Record
Performance	Clinical/Research Track Contract Renewal Reviews
	Clinical/Research Track Non-Contract Renewal Annual Reviews
	Discipline
	Evaluation Documents
	PTEAP
	Peer Reviews (Post-Tenure)
	Performance Review Report
	Performance Reviews
	Probationary Reviews
	Recognition/Commendation

Graduate Students

Category	Sub-category
Development/Education/Training	Certifications/License
	Continuing Education
	Credential Release
	Credential Verification
	Orientations
Employment Documentation	Agreement/Contracts
	Conflicts of Commitment
	Conflicts of Interest (Employment, Research, Workplace)
	Delegation of Authority
	Essential and Marginal Functional Analysis
	Extension of Probationary Period
	Flexible Work/Telecommuting arrangements
	Intellectual Property (including Copyright, Patent)
	Job Description
	Letter of Resignation
	Offer Letters
	Recall, Reinstatement, and Placement Papers
	Salary Information
Immigration	Employment Authorization Document
	I-797
	I-94
Non-Health Related Leave Documents	Corrected Time Record
	Discretionary Leave
Performance	Discipline
	Performance Action/Improvement Plans
	Performance Reviews
	Recognition/Commendation

House Staff

Category	Sub-category
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Development/Education/Training	Certifications/License
	Continuing Education
	Credential Release
	Credential Verification
	Orientations
	Resumes/CV's
Employment Documentation	Agreement/Contracts
	Delegation of Authority
	Flexible Work/Telecommuting arrangements
	Job Description
	Letter of Resignation
	Offer Letters
	Recall, Reinstatement, and Placement Papers
	Salary Information
Immigration	Employment Authorization Document
	I-797
	I-94
Non-Health Related Leave Documents	Discretionary Leave
	Funeral Leave
	Jury Duty
	Non FMLA Military Leave
	Request for Absence
Performance	Discipline
	Performance Reviews
	Recognition/Commendation

Institutional Officers

Category	Sub-category
Development/Education/Training	Certifications/License
	Continuing Education
	Credential Release
	Credential Verification
	Orientations
Employment Documentation	Agreement/Contracts
	Conflicts of Commitment
	Conflicts of Interest (Employment, Research, Workplace)
	Delegation of Signature Authority
	Flexible Work/Telecommuting arrangements
	Intellectual Property (including Copyright, Patent)
	Job Description
	Letter of Resignation
	Offer Letters
	Recall, Reinstatement, and Placement Papers
	Salary information
Immigration	Employment Authorization Document

	I-797
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Non-Health Related Leave Documents	Corrected Time Record
	Discretionary Leave
	Funeral Leave
	Jury Duty
	Non FMLA Military Leave
	Request for Absence
	Time Record
Performance	Discipline
	Performance Reviews
	Recognition/Commendation

Merit Staff

Category	Sub-category
Development/Education/Training	Certifications/License
	Continuing Education
	Credential Release
	Credential Verification
	Orientations
	Resume/CV's
Employment Documentation	Agreement/Contracts
	Conflicts of Commitment
	Conflicts of Interest (Employment, Research, Workplace)
	Delegation of Signature Authority
	Essential and Marginal Functional Analysis
	Extension of Probationary Period
	Flexible Work/Telecommuting arrangements
	Intellectual Property (including Copyright, Patent)
	Job Description
	Letter of Resignation
	Offer Letters
	Promotion/Reclassification/Career Advancement
	Recall, Reinstatement, and Placement Papers
	Salary information
Immigration	Employment Authorization Document
	I-797
	I-94
Non-Health Related Leave Documents	Corrected Time Record
	Discretionary Leave
	Funeral Leave
	Jury Duty
	Non FMLA Military Leave
	Request for Absence
	Time Record

Performance	Discipline
	Performance Action/Improvement Plans
	Performance Reviews
	Recognition/Commendation
	Statement of Expectations

Post Docs

Category	Sub-category
Development/Education/Training	Certifications/License
	Continuing Education
	Credential Release
	Credential Verification
	Orientations
	Resume/CV's
Employment Documentation	Agreement/Contracts
	Delegation of Authority
	Flexible Work/Telecommuting arrangements
	Job Description
	Letter of Resignation
	Offer Letters
	Recall, Reinstatement, and Placement Papers
	Salary Information
Immigration	Employment Authorization Document
	I-797
	I-94
Performance	Discipline
	Performance Reviews
	Recognition/Commendation

Professional and Scientific Staff

Category	Sub-category
Development/Education/Training	Certifications/License
	Continuing Education
	Credential Release
	Credential Verification
	Orientation
	Resume/CV's
Employment Documentation	Agreement/Contracts
	Conflicts of Commitment
	Conflicts of Interest (Employment, Research, Workplace)
	Delegation of Signature Authority
	Essential and Marginal Functional Analysis
	Extension of Probationary Period
	Flexible Work/Telecommuting arrangements
	Intellectual Property (including Copyright, Patent)
	Job Description

	Letter of Resignation
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Performance	Discipline
	Performance Action/Improvement Plans
	Performance Reviews
	Recognition/Commendation
	Statement of Expectations

SEIU Staff

Category	Sub-category
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	Credential Release
	Credential Verification
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	Discretionary Leave
	Funeral Leave
	Jury Duty
	Non FMLA Military Leave
	Request for Absence
	Time Record
Performance	Discipline
	Performance Action/Improvement Plans
	Performance Reviews
	Recognition/Commendation
	Statement of Expectations

Students (Bi-Weekly)

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Immigration	Employment Authorization Document
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	Non FMLA Military Leave
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	Performance Reviews