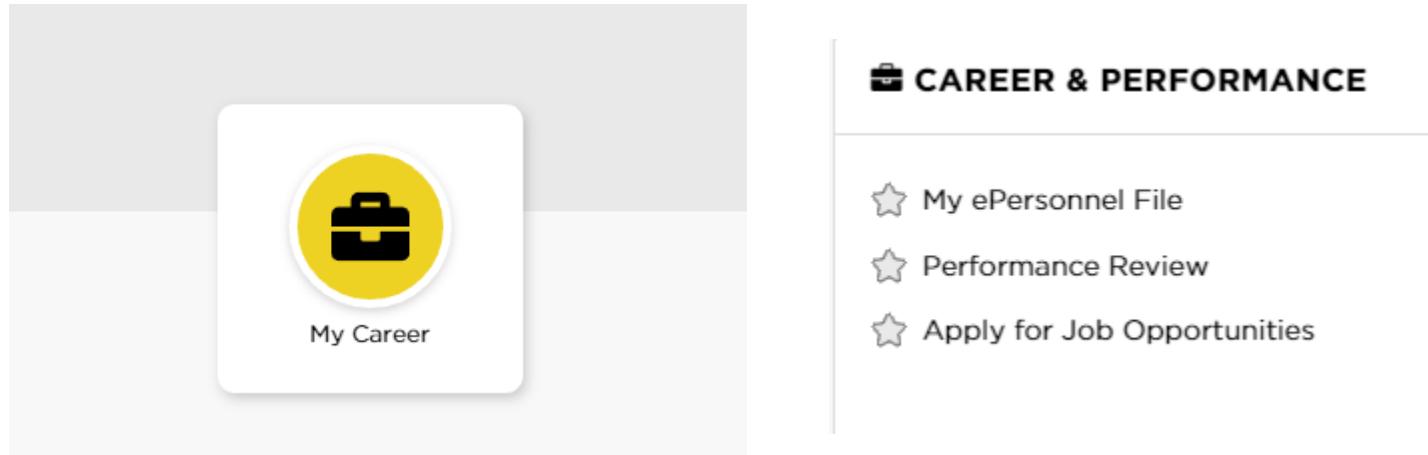


开始

内部求职者 – 前往“自助服务”，并在员工自助服务的“My Career”板块选择“Apply for Job Opportunities”（然后跳至本手册第 17 页）



外部求职者 – 前往 jobs.uiowa.edu

The screenshot shows the University of Iowa job opportunities website at <https://jobs.uiowa.edu>. The main page features a banner with a smiling woman and the text "WELCOME TO OPPORTUNITY". Below the banner, there is a section titled "DIVERSE JOBS & PEOPLE" with a paragraph about the diverse workforce. At the bottom, there are four boxes highlighting the university's status as the "#1 STATE in the country" for infrastructure, health care, education, and more.

LARGEST employer	#1 STATE in the country	26 YEARS in a row	40+ Pulitzer Prizes
The University of Iowa is the largest employer in the State of Iowa.	Infrastructure, Health Care, Education lead Iowa to No. 1 Best.	In U.S. News & World Report's Best of "America's Best Hospitals".	I have been awarded to University of Iowa faculty members and alumni.

单击“Browse Jobs”，查看空缺职位

Jobs @ U Iowa

Not secure | https://jobs.uiowa.edu

Apps For quick access, place your bookmarks here on the bookmarks bar. Import bookmarks now...

THE UNIVERSITY OF IOWA

HOME BROWSE JOBS LIVING & WORKING @ IOWA JOB BENEFITS

WELCOME TO OPPORTUNITY

Amanda Merta, RN BSN
Staff Nurse
Department of Nursing

BROWSE JOB OPPORTUNITIES

DIVERSE JOBS & PEOPLE

More than 27,000 people from all backgrounds make the University of Iowa work. We offer opportunities for everyone—teachers and researchers, health care professionals, skilled tradespeople, and many, many more—in an environment that values the unique experiences and perspectives each of us bring.

LARGEST employer
The University of Iowa is the largest employer in the State of Iowa

#1 STATE in the country
Infrastructure, Health Care, Education Lead Iowa to No. 1 Best

26 YEARS in a row
In U.S. News & World Report's list of "America's Best Hospitals"

40+ Pulitzer Prizes
Have been awarded to University of Iowa faculty members and alumni

University of Iowa Job Listings By Category



您可通过选择工作类别来浏览空缺职位。如不确定要选择哪个类别，请单击“All Staff Jobs”进行搜索。

登录帐户或单击“前往个人档案“Go to Profile”

HOME | BROWSE JOBS | LIVING & WORKING @ IOWA | BENEFITS JOBS HELP

Find jobs by keyword All locations Search

All jobs All locations

Only show: NEW New Jobs

Location Iowa City, Iowa, United States (272)

Category Patient Care Providers

272 results

Physical Therapist - Dept of Rehab Therapies NEW
Location: Iowa City, Iowa, United States
Category: Patient Care Providers
The Department of Rehabilitation Therapies at the University of Iowa Hospitals and Clinics is looking for a Physical Therapist to administer...

Senior Physical Therapist - Dept of Rehab Therapies NEW
Location: Iowa City, Iowa, United States
Category: Patient Care Providers
The Department of Rehabilitation Therapies at the University of Iowa Hospitals and Clinics is looking for a Physical Therapist to administer...

Billing and Loan Collections Specialist NEW
Location: Iowa City, Iowa, United States
Category: Administrative/Professional
The University of Iowa Billing and Loan Collections Department is seeking a Billing and Loan Collections Specialist to perform a broad range of...

Medical Assistant II-Medicine Specialty Clinic NEW
Location: Iowa City, Iowa, United States
Category: Patient Care Providers
Medical Assistant II- Medicine Specialty Clinic 100%: 40 hours a week will be accomplished between the times of 8:30 AM - 5:00 PM, Saturday and...

Qual & Op Improv Coordinator-CSS (part-time) NEW
Location: Iowa City, Iowa, United States
Category: Administrative/Professional
Classification Title: Quality and Operational Improvement Coordinator
Department: Central Sterilizing Services Pay Grade: 3A...

Snr Pharmacy Technician, Cert NEW
Location: Iowa City, Iowa, United States
Category: Patient Care Providers
Senior Pharmacy Technician, Certified - Ambulatory Care, Specialty...

Previous Job Searches
All jobs All locations

My Profile
Create and manage profiles for future opportunities.
Go to Profile →

My Submissions
Track your opportunities.
My Submissions

DISCOVER THE BENEFITS OF LIVING & WORKING HERE! 

Are you a Military Veteran?
Contact us to learn more about how to qualify for Veteran's Preference.

隐私协议

The University of Iowa is committed to maintaining the privacy of personal information that you provide to us when using jobs.uiowa.edu or uiowa.taleo.net. This Privacy Policy describes how we treat personal information received about you when you visit jobs.uiowa.edu or uiowa.taleo.net.

[Links to Other Web Sites](#)
We may make content or services from other web sites available to you from links located on jobs.uiowa.edu or uiowa.taleo.net. These other web sites are not subject to this Privacy Policy. We recommend that you review the privacy policy at each such web site to determine how that site protects your privacy.

[Applications](#)
You own your application on our system, whether partially or fully completed, until such time that you submit an application for a specific position. When you apply, we take a data snapshot of the application submitted for that position and it becomes a part of the recruitment file for the position.

We will use the application information only for consideration of your candidacy for each specific position for which it is submitted. For this purpose, we will distribute the information to persons and parties affiliated with the search, such as search members, the hiring manager, and the Office of Equal Opportunity and Diversity. Your application is not searchable or viewable by other employers or recruiters, and we do not send or sell your application to any third party.

As a public institution, the University of Iowa is subject to the state open records law. However, pursuant to the provisions of Iowa Code Chapter 22, the University has determined that nominations, recommendations, and applications for University employment received from current University of Iowa staff and faculty are exempt from disclosure under the open records law.

Job applicants who presently work at the University of Iowa, at another Regents institution in this state, or elsewhere within Iowa state government are also exempt from disclosure under the open records law.

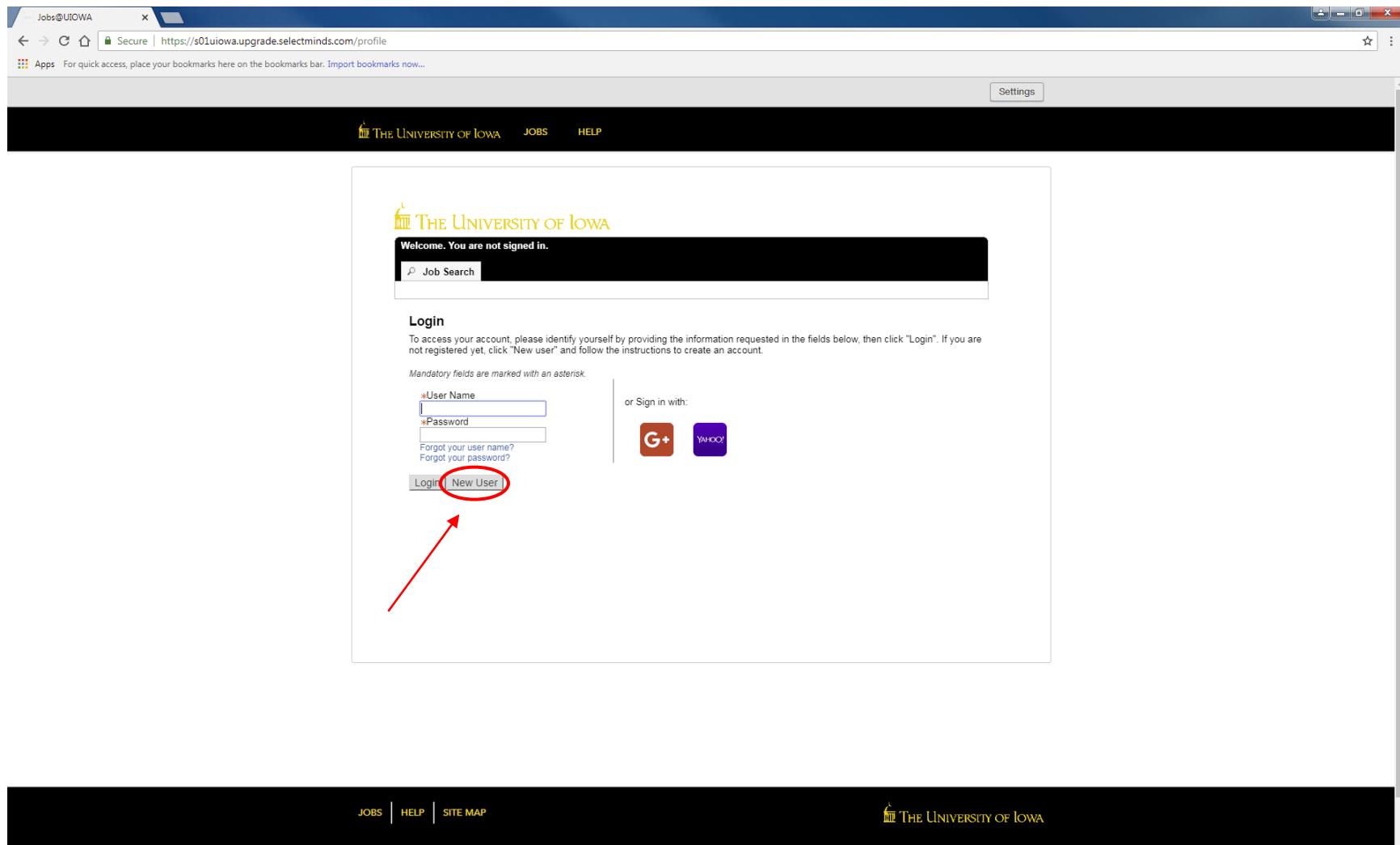
[JOBS](#) | [HELP](#) | [SITE MAP](#)

THE UNIVERSITY OF IOWA

登录

使用当前用户名登录或注册为新用户

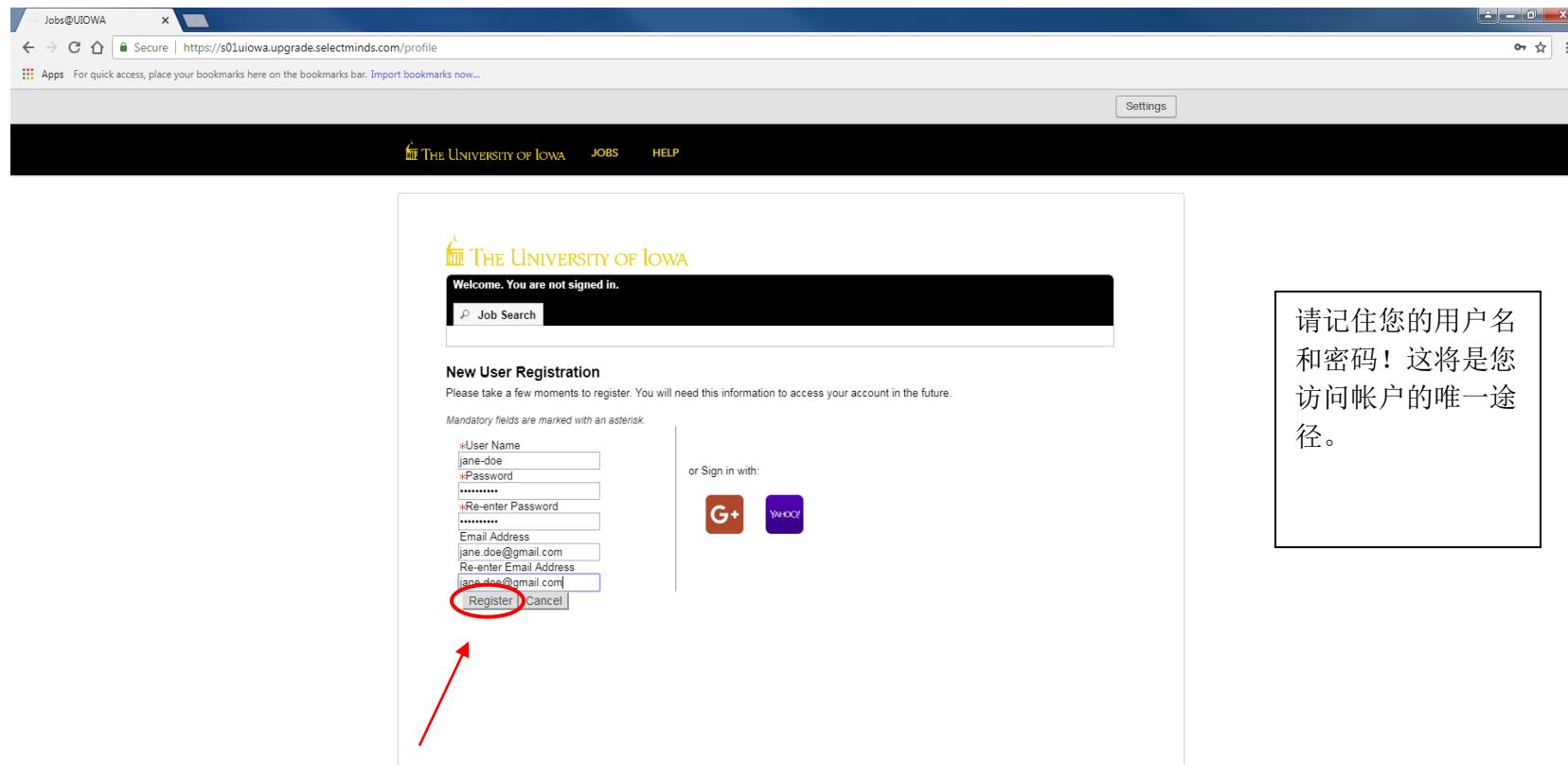
(如果您已有个人档案, 请跳至第 17 页获取进一步帮助)



新用户注册

步骤：

- 设置用户名
- 设置密码，至少 9 个字符：必须至少包含 1 个字母、1 个数字和 1 个特殊字符（例如 \$、!、@、#、* 和 +），且不能连续包含超过 2 个相同字符（例如 AAA、bbbb 和 \$\$\$）
- 输入电子邮件地址以链接到网站，及时了解最新招聘信息



填完所有信息后按下“Register”

上传简历

您可通过多种方式导入工作经历：

- 1) 关联您的 LinkedIn 或 Indeed 个人档案
- 2) 上传简历
- 3) 手动输入工作经历

The screenshot shows a web browser window for 'Jobs@UIOWA' at the URL <https://s01uiowa.upgrade.selectminds.com/profile>. The page is titled 'THE UNIVERSITY OF IOWA' and displays a 'General Profile' section. A red box labeled '1' highlights the 'Import profile data' section, which includes a radio button next to a LinkedIn icon. A red box labeled '2' highlights the 'Or upload a resume/CV' section, which includes a radio button next to a 'Select the resume/CV file to upload' input field. A red box labeled '3' highlights the 'No thanks, I will fill out the online submission manually' radio button. The page also contains a sidebar with instructions for uploading a profile and a resume/CV.

Welcome. You are signed in. [My Account Options](#) [My Job Cart \(0 items\)](#) [Sign Out](#)

Job Search My Jobpage

General Profile Step 1 out of 5

Resume/CV Upload Personal Information Preferences Attachments Review and Submit

Save and Continue Save as Draft Quit

Resume/CV Upload

Profile Upload

You can submit personal and professional information by uploading a resume/CV or by uploading a profile through a third-party service. The system will automatically extract the relevant information from the profile or the resume/CV and fill out part of the online submission. You can review the extracted information and make the appropriate changes in the next steps. If you do not upload a profile or a resume/CV, you will need to fill out the online submission manually.

Import profile data

1

2 Select the resume/CV file to upload

3 No thanks, I will fill out the online submission manually

Uploading a profile

To upload a profile through a third-party service, select the radio button next to the relevant service icon. The system imports the data included in the third-party profile. Once the process is complete, you can verify the fields containing values automatically extracted from the resume/CV. You may have to manually correct or fill out some of them.

Uploading a resume/CV

To upload a resume/CV, click "Browse" and select the resume/CV file to upload. The system uploads the file and extracts some data included in the resume/CV. Once the uploading process is complete, you can verify the fields containing values automatically extracted from the resume/CV. You may have to manually correct or fill out some of them.

个人信息

输入所有必需的个人信息和工作偏好

The screenshot shows a web browser window for 'Jobs@UIOWA' at the URL <https://s01uiowa.upgrade.selectminds.com/profile>. The page title is 'The UNIVERSITY OF IOWA'. The main content area is titled 'General Profile' and indicates 'Step 2 out of 5'. A red oval highlights the top navigation bar which includes 'Resume/CV Upload', 'Personal Information', 'Preferences', 'File Attachments', and 'Review and Submit'. Below this, a red arrow points to the 'Save and Continue' button. A callout box on the left side of the form states: '此栏提示您个人档案的完成进度' (This bar indicates the completion progress of your personal file). The 'Personal Information' section contains fields for First Name (Jane), Middle Name, Last Name (Doe), Street Address (123 Iowa Ave), City (Iowa City), Zip/Postal Code (52245), and Place of Residence (Country: United States, State/Province: Iowa, Closest Metropolitan Area: Iowa City).

此栏提示您个人档案的完成进度

General Profile Step 2 out of 5

Resume/CV Upload Personal Information Preferences File Attachments Review and Submit

Save and Continue Save as Draft

Personal Information

Please indicate how you heard about the job opportunities available within our organization.

*Source Type
Social Network

*Social Network
LinkedIn

Please enter all relevant personal information in the fields below.

*First Name Jane Middle Name *Last Name Doe

*Street Address (line 1)
123 Iowa Ave

Address (line 2)

*City Iowa City *Zip/Postal Code 52245

*Place of Residence

Country
United States

State/Province
Iowa

Closest Metropolitan Area
Iowa City

继续填写个人信息...

选择偏好班次、工作级别、工作类型等。

Jobs@UIOWA

Secure | https://s01uiowa.upgrade.selectminds.com/profile

Apps For quick access, place your bookmarks here on the bookmarks bar. Import bookmarks now...

*Primary Phone
3191234567

*Email Address
jdoe@gmail.com

Basic Profile Information

Indicate the employment preferences, conditions and interests in the fields below.

Employee Status
 Regular

Job Type
 Standard

Shift
 Day Job

Schedule
 Full-time

Evening Job

Night Job

On Call

Variable

Flex Time

Weekend

Rotating

Job Level
 Entry Level

Individual Contributor

Team Leader

Manager

Director

Executive

Manager with Direct Reports

Manager without Direct Reports

Senior Executive

Advance Notice
Not Specified

Date of Availability
Sep 20, 2018

Minimum Annual Salary

Currency
Not Specified

Travel (Up to...)
Not Specified

Save and Continue | Save as Draft | Quit

偏好

根据需要选择任意数量的偏好项。找到相应职业字段，然后按下“Add to List”

The screenshot shows a web browser window for 'Jobs@UIOWA' at the URL <https://s01uiowa.upgrade.selectminds.com/profile>. The page is titled 'General Profile' and is 'Step 3 out of 5'. It includes tabs for 'Resume/CV Upload', 'Personal Information', 'Preferences' (which is selected), 'File Attachments', and 'Review and Submit'. Below these tabs are buttons for 'Save and Continue', 'Save as Draft', and 'Quit'. A message at the top right says 'My Job Cart (0 items) Sign Out'. The main content area is titled 'Preferences' and contains a section for 'Employment Preferences'. It asks users to specify work preferences like job field, location, and organization. A note states: 'Please specify the work preferences such as the job field, the location, and the organization. Select the options that better correspond to the professional interests.' A red circle highlights the 'Add to List' button next to a dropdown menu set to 'Facilities/Skilled Trades'. Another red circle highlights the 'Add to List' button in the 'Job Field Preferences' section, which lists 'Campus Services' and 'Administrative/Professional' categories. A callout bubble points from this section to a text box on the left that says '所选偏好项将显示在此处' (Selected preferences will be displayed here). At the bottom of the page are buttons for 'Save and Continue', 'Save as Draft', and 'Quit', along with a 'Page 1 out of 2' indicator. The footer of the page includes links for 'JOBS', 'HELP', and 'SITE MAP', and features the 'The UNIVERSITY OF IOWA' logo.

继续选择偏好项...

在此页面选择您的位置偏好

The screenshot shows a web browser window for 'Jobs@UIOWA' at the URL <https://s01uiowa.upgrade.selectminds.com/profile>. The page is titled 'General Profile' and is Step 3 out of 5. It includes tabs for 'Job Search' and 'My Jobpage'. The main content area is titled 'Preferences' under 'Employment Preferences'. It asks users to specify work preferences like job field, location, and organization. A note states: 'Please specify the work preferences such as the job field, the location, and the organization. Select the options that better correspond to the professional interests.' Below this, it says 'You must select at least one value in the section "Location".' A dropdown menu for 'City' is open, showing 'Orange City' as the selected value. Buttons for 'Add to List' and 'Reset' are available. A red bracket on the left points to a callout box containing the text '所选偏好项将显示在此处' (Selected preferences will be displayed here).

所选偏好项将显示
在此处

文件附件

将任何其他附件添加到您的职位档案

如果您没有任何附件，请按下“Save and Continue”

The screenshot shows a web browser window for 'Jobs@UIOWA' at the URL <https://s01uiowa.upgrade.selectminds.com/profile>. The page is titled 'General Profile' and is Step 4 out of 5. It includes tabs for 'Resume/CV Upload', 'Personal Information', 'Preferences', 'File Attachments' (which is currently selected), and 'Review and Submit'. At the bottom, there are buttons for 'Save and Continue', 'Save as Draft', and 'Quit'. A red arrow points to the 'Save and Continue' button.

File Attachments

Attachments

You can attach files to the candidate record (e.g.: cover letter, resume/CV, references, transcripts, etc.). Once a file is attached, you can overwrite it by attaching a file with exactly the same name and extension.

Select the file to attach

Comments about the file

This section displays basic information regarding the files attached to the candidate record. You can delete some or all the files. Also, please indicate which of the attached documents is your Resume/CV.

Resume/CV	File Name	Date	Comments	Actions
No files are attached.				

审查并提交

请务必审查个人档案的所有信息再提交

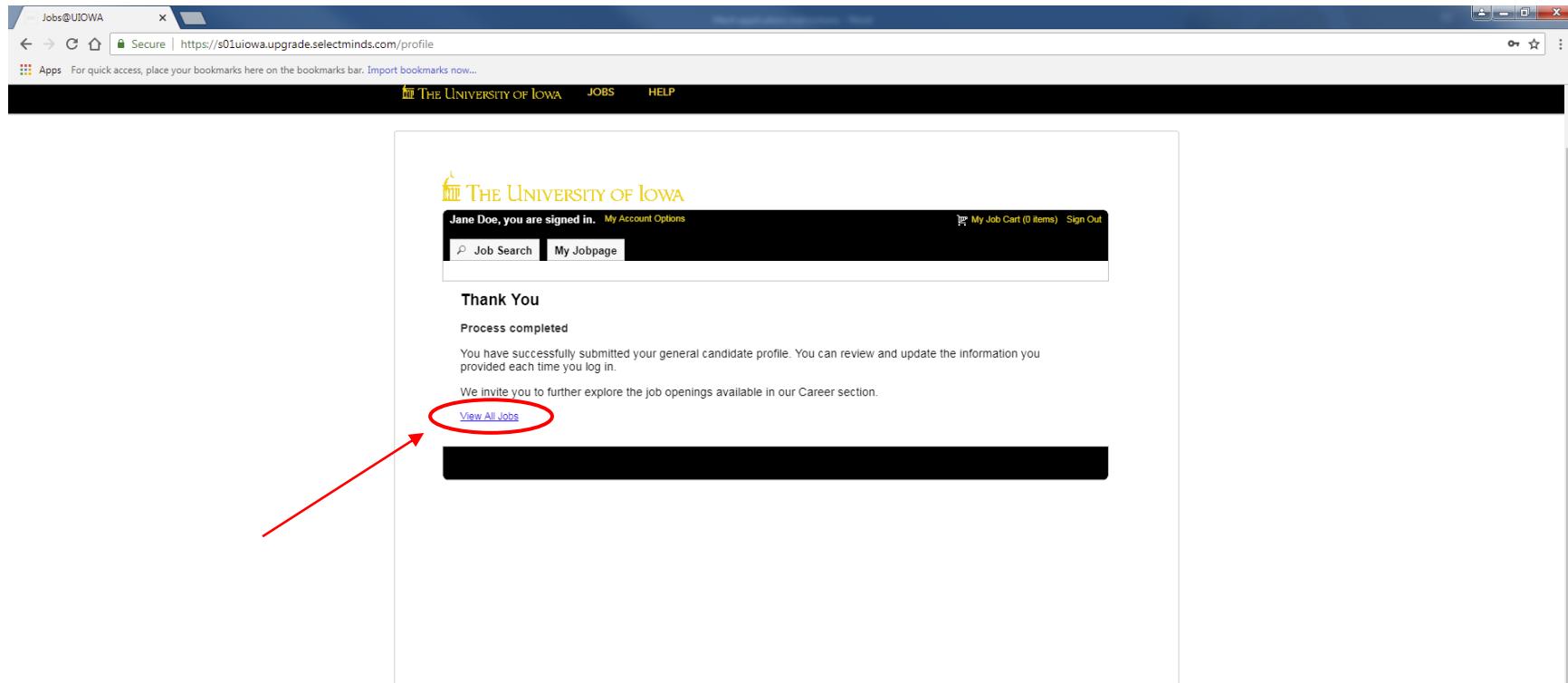
The screenshot shows a web browser window for 'Jobs@UIOWA' at the URL <https://s01uiowa.upgrade.selectminds.com/profile>. The page is titled 'The UNIVERSITY OF IOWA' and shows a 'General Profile' section with tabs for 'Resume/CV Upload', 'Personal Information', 'Preferences', 'File Attachments', and 'Review and Submit'. The 'Review and Submit' tab is active. A red arrow points from a callout box containing the text '如需更改，请按下“Edit”' to the 'Edit' link next to the 'Personal Information' section. The 'Personal Information' section displays details such as Full Name (Jane Doe), Street Address (123 Iowa Ave), City (Iowa City), Zip/Postal Code (52245), Place of Residence (Iowa City), Primary Phone (3191234567), Email Address (jdoe@gmail.com), Employee Status (Regular), Job Type (Standard), Shift (Day Job), and Schedule (Full-time). The 'Source Tracking' section shows Social Network (LinkedIn) and Source (Source Type).

如需更改，请按下
“Edit”

Personal Information	
Source Type	Social Network
Source	LinkedIn
Personal Information	
Full Name	Jane Doe
Street Address (line 1)	123 Iowa Ave
Address (line 2)	
City	Iowa City
Zip/Postal Code	52245
Place of Residence	Iowa City
Primary Phone	3191234567
Email Address	jdoe@gmail.com
Basic Profile Information	
Employee Status	Regular
Job Type	Standard
Shift	Day Job Evening Job Flex Time
Schedule	Full-time

谢谢您

您的个人档案已创建，则可选择“View All Jobs”开始搜索爱荷华大学空缺职位



我的职位页面

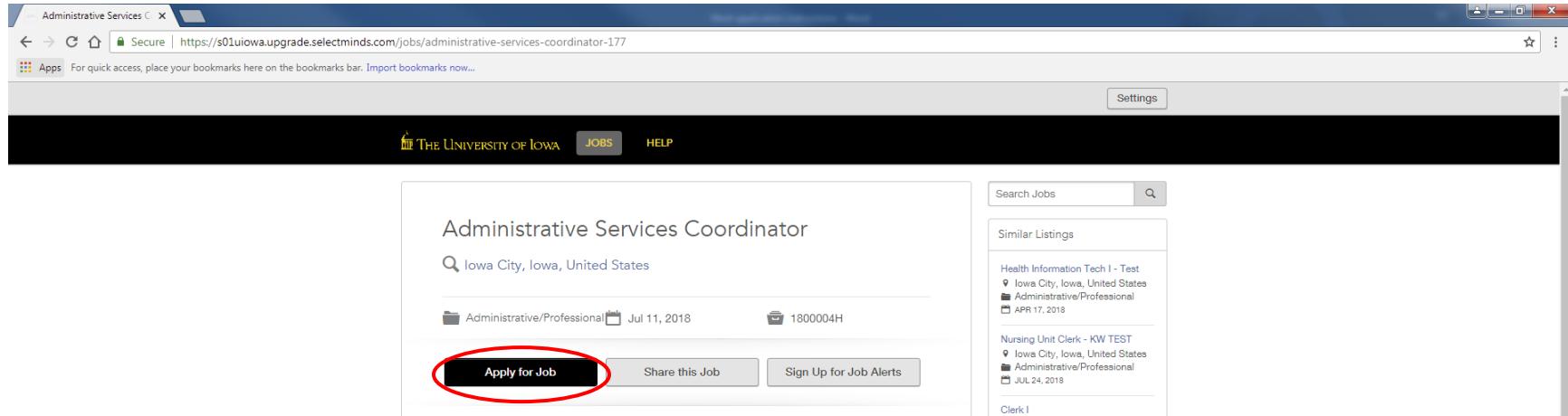
您可在此页面看到您申请的职位（“My Submissions”），JobCart 和收藏职位

The screenshot shows a web browser window for 'Jobs@UIOWA'. The URL in the address bar is <https://s01uiowa.upgrade.selectminds.com/profile>. The page header includes the University of Iowa logo, navigation links for 'JOBS' and 'HELP', and a 'Settings' button. A red oval highlights the top navigation bar, which contains links for 'Job Search', 'My Job page...', 'My Submissions' (which is bolded), 'My Job Cart', and 'My Saved Searches'. Below this, a section titled 'My Submissions' displays a message stating 'This page displays all relevant details related to your draft and completed submissions.' It also notes 'There are currently no job submissions.' To the right, there is a 'Candidate Profile' section with a link to 'Access my profile', an 'Icon legend' with entries for 'More information', 'Draft submission' (with a pencil icon), and 'Completed submission' (with a document icon). At the bottom of the page, there is a footer with links for 'JOBS', 'HELP', and 'SITE MAP', along with the University of Iowa logo.

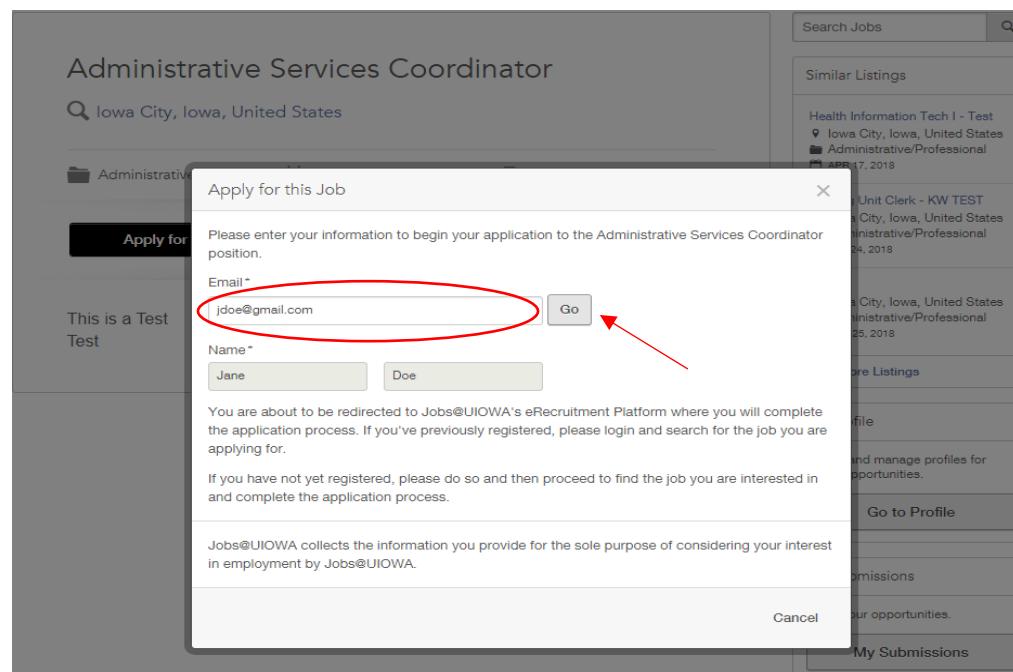
申请职位

申请职位

找到要申请的职位后，选择“Apply for Job”



使用您的电子邮件地址登录并按下“Go”



个人信息

系统会自动从您的一般个人档案中提取一些信息。

仔细检查所有信息是否填写正确，并填写任何缺失的信息。

此处显示您正在申请的职位

Applying for: Administrative Services Coordinator (Job Number: 1800004H) Step 2 out of 10 Print/Email

Save and Continue Save as Draft

Personal Information

Source Tracking

Please indicate how you heard about this job.

*Source Type

Social Network ▾

*Social Network

LinkedIn ▾

Personal Information

Please enter all relevant personal information in the fields below.

*First Name

Jane

Middle Name

*Last Name

Doe

*Street Address (line 1)

123 Iowa Ave

Address (line 2)

*City

Iowa City

*Zip/Postal Code

52245

*Place of Residence

Country

United States ▾

State/Province

Iowa ▾

Closest Metropolitan Area

Iowa City ▾

*Primary Phone

3191234567

*Email Address

jdoe@gmail.com

The University of Iowa provides preference to qualified veterans as required by [Iowa Code Chapter 35C](#). To request Veterans' Preference, please visit <https://hr.uiowa.edu/veterans-preference> for further information.

Furlough/Reduction In Force

Veterans Preference

Save and Continue Save as Draft

经历和证书

输入所有经历和证书。

注意 – 如果之前已上传，可能简历中包含一些信息

Applying for: Administrative Services Coordinator (Job Number: 1800004H) Step 3 out of 10 Print/Email

Personal Information Experience & Credentials General Questions Job Specific Questions File Attachments Self Identification Disability Identification eSigns

Save and Continue Save as Draft

Experience & Credentials

Education

List the educational experiences below in order from highest to lowest. If you have completed a second major, please select the "Add Education" link below to include it on your application. If you have no diploma or degree, please select "No Degree" from the "Education Level" selection list.

Education 1

*Institution: University of Iowa (UI) (Uiowa) Highest Degree: Yes
Please select Yes if this degree is your highest level achieved.

*Program: Business Administration Credit Hours:

*Education Level: Bachelor's Degree Start Date: Month Graduation Date: Month Anticipated Graduation Date

[Remove Education](#)

[Add Education](#) (circled in red)

Work Experience

List any current, prior, or volunteer experiences below, starting with the most recent. Please enter "N/A" if you have no experience to list.

Work Experience 1

*Employer: Mediacom Current Job:

*Job Function: Administrative Full Time/Part Time: Full Time

Job Title: Receptionist

Adding education entries
To create one education, click "Add Education". A new section including blank fields appears. Enter any relevant information.

Removing education entries
To remove an education from the list, identify it, then click "Remove Education".

Reordering education entries
To reorder education entries, click "Move Up" or "Move Down" next to each entry until the relevant education reaches the desired position.

Adding work experience entries
To create one work experience, click "Add Work Experience". A new section including blank fields appears. Enter any relevant information.

Removing work experience entries
To remove a work experience from the list, identify it, then click "Remove Work Experience".

Reordering work experience entries
To reorder work experience entries, click "Move Up" or "Move Down" next to each entry until the relevant work experience reaches the desired position.

Adding certifications
To add a certification, click "Add Certification". A new section including blank fields appears. Enter any relevant information.

Removing certifications
To remove a certification from the list, identify it, then click "Remove Certification".

Reordering certifications
To reorder certification entries, click "Move Up" or "Move Down" next to each entry until the relevant certification reaches the desired position.

选择“Add Education”或“Add Work Experience”，添加更多教育背景或工作经历

一般问题

回答以下问题

Applying for: Administrative Services Coordinator (Job Number: 1800004H)  Step 3 out of 9 Print/Email

Experience & Qualifications General Questions Job Specific Questions File Attachments Self Identification Disability Identification eSignature Review Submission

General Questions

Questionnaire

To help us better know you and further assess your qualifications for this position, please answer the following questions as accurately as possible.

* 1. Are you 18 or older?
 Yes
 No

* 2. Are you currently employed or have you been previously employed at The University of Iowa, other Regents Institutions or any other state of Iowa agencies?
 Yes
 No

* 3. Are you currently enrolled anywhere as a student?
 Yes
 No

* 4. Are you legally authorized to work in the U.S. and at The University of Iowa?
 Yes
 No

Save and Continue Save as Draft

具体职位问题*

在本部分中，请回答任何有关具体职位的问题。问题的内容可能因职位而异

Applying for: Administrative Services Coordinator (Job Number: 1800004H)  Step 4 out of 9 Print/Email

General Questions Job Specific Questions File Attachments Self Identification Disability Identification eSignature Review and Submit

Save and Continue Save as Draft

Job Specific Questions

Questionnaire

Please answer the following questions as accurately as possible.

1.What are your salary/compensation expectations for this position?
\$40,000/year
Negotiable in interview

Save and Continue Save as Draft

* 注意 – 并非所有职位都会出现这一条

文件附件

选择“Choose File”，在此处添加其他文件（简历、求职信和推荐人等）作为附件。

要将其附加到您的应用程序，请确保在选定文件后按下“Attach”

Jane Doe, you are signed in. [My Account Options](#)

[Job Search](#) [My Jobpage](#)

My Job Cart (0 items) [Sign Out](#)

Applying for: Administrative Services Coordinator (Job Number: 1800004H) [Print/Email](#)

Step 5 out of 9

General Questions Job Specific Questions File Attachments Self Identification Disability Identification eSignature Review and Submit

Save and Continue Save as Draft

File Attachments

Attachments

You can attach files to the candidate record (e.g.: cover letter, resume/CV, references, transcripts, etc.). Once a file is attached, you can overwrite it by attaching a file with exactly the same name and extension.

Select the file to attach

1 No file chosen

Comments about the file

2

This section displays basic information regarding the files attached to the candidate record. You can delete some or all the files. The "Relevant Files" column allows you to select the files relevant to this job submission. Also, please indicate which of the attached documents is your Resume/CV.

Relevant Files	Resume/CV	File Name	Date	Comments	Actions
<input type="checkbox"/>	<input type="checkbox"/>	Transcript.docx	9/4/18	Transcript from when I attended U of Iowa	<input type="button" value="Delete"/>

Save and Continue Save as Draft

Tips
You cannot attach a file that exceeds the allocated limit of 5120 kilobytes.
You can attach a maximum of 25 files, one at a time.
The search tool that recruiters use to search for candidates will not be able to analyze the content of some attached files, mostly image files and compressed files (.zip).

Attaching files
To attach a file, click "Browse" and select the file you want to attach. Then, click "Attach".

Deleting files
To delete a file, in the list of files already attached, select the file you wish to delete. Then, click the corresponding "Delete" button.

自我鉴定和伤残鉴定

此信息为自愿填写，即使选择不填写，也不会受到不利对待。

Applying for: Administrative Services Coordinator (Job Number: 1800004H) Step 6 out of 9 Print/Email

General Questions Job Specific Questions File Attachments Self Identification Disability Identification eSignature Review and Submit

Save and Continue Save as Draft

Self Identification

Diversity

Please provide the information requested in the fields below regarding diversity.

The University of Iowa is a federal contractor. To meet federal reporting obligations, we request information from job applicants about their race, ethnicity, sex, disability status, and veteran status. Providing this information is voluntary; if you do not provide it, you will not be subject to any adverse treatment. The information will be kept confidential and will not be seen by the hiring department. The information will be used in accordance with federal and state laws, regulations, and executive orders. Required annual reports of applicants to the federal government for civil rights enforcement purposes will be done in the aggregate only; individuals will not be identified.

Protected veteran categories include the following:

Disabled Veteran:

- a veteran of the U.S. military, ground, naval, or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary of Veterans Affairs, or

1. Sex:
 Female
 Male
 I do not wish to answer

2. Age: Are you age 40 or older?
 Yes
 No
 I do not wish to answer

3. Hispanic or Latino Ethnicity (select one response):
 Hispanic or Latino - Persons of Cuban, Mexican, Puerto Rican, Central or South American, or other Spanish culture or origin, regardless of race
 Not Hispanic or Latino
 I do not wish to answer

4. Race (select one or more):
 American Indian or Alaska Native: Persons having origins in any of the original peoples of North and South America (including Central America) and who maintain tribal affiliation or community attachment
 Asian: Persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
 Black or African American: Persons having origins in any of the black racial groups of Africa
 Native Hawaiian or other Pacific Islander: Persons having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands
 White: Persons having origins in any of the original peoples of Europe, the Middle East, or North Africa

Voluntary Self-Identification of Disability
Form CC-205
OMB Control Number 1250-0005
Expires 1/31/2020
Page 1 of 2

Why are you being asked to complete this form?

Because we do business with the government, we must reach out to, hire, and provide equal opportunity to qualified people with disabilities.¹ To help us measure how well we are doing, we are asking you to tell us if you have a disability or if you ever had a disability. Completing this form is voluntary, but we hope that you will choose to fill it out. If you are applying for a job, any answer you give will be kept private and will not be used against you in any way.

If you already work for us, your answer will not be used against you in any way. Because a person may become disabled at any time, we are required to ask all of our employees to update their information every five years. You may voluntarily self-identify as having a disability on this form without fear of any punishment because you did not identify as having a disability earlier.

How do I know if I have a disability?

You are considered to have a disability if you have a physical or mental impairment or medical condition that substantially limits a major life activity, or if you have a history or record of such an impairment or medical condition.

Disabilities include, but are not limited to:

- Blindness
- Deafness
- Cancer
- Diabetes
- Epilepsy
- Autism
- Cerebral palsy
- HIV/AIDS
- Schizophrenia
- Bipolar disorder
- Major depression
- Multiple sclerosis (MS)
- Missing limbs or partially missing limbs
- Post-traumatic stress disorder (PTSD)
- Obsessive compulsive disorder
- Impairments requiring the use of a wheelchair
- Intellectual disability (previously called mental retardation)
- Muscular dystrophy

Please check one of the boxes below:

YES, I HAVE A DISABILITY (or previously had a disability)
 NO, I DON'T HAVE A DISABILITY
 I DON'T WISH TO ANSWER

Your Name _____ Today's Date _____

Save and Continue Save as Draft

电子签名

Jane Doe, you are signed in. [My Account Options](#)

Job Search My Jobpage

My Job Cart (0 items) Sign Out

Applying for: Administrative Services Coordinator (Job Number: 1800004H) Step 8 out of 9 [Print/Email](#)

General Questions Job Specific Questions File Attachments Self Identification Disability Identification eSignature Review and Submit

Save and Continue Save as Draft

eSignature

eSignature

Please read the following statement carefully, then acknowledge that you have read and approved it by providing the information requested at the bottom of the page. Please note that an esignature is the electronic equivalent of a hand-written signature.

Before submitting your application to The University of Iowa, you must read and agree to the following statement:

I hereby certify that the statements and information contained in this application form are true and correct to the best of my knowledge and belief, and I authorize the University of Iowa to investigate all statements or information contained in this application form and any attachments with it, unless I have stated in writing to the contrary.

I understand and agree that:

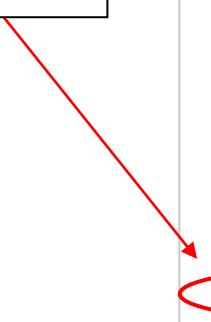
- Any misrepresentation, falsification or material omission of information on this application may result in my failure to receive an offer, or, if I am hired, in my dismissal from employment.
- All offers of employment are conditioned on the provision of satisfactory proof of an applicant's identity and legal authority to work in the U.S.
- A background check, including a credential and/or criminal background check, may be conducted and an offer of employment may be conditioned on the results.

Do Not E-Sign Until You Have Read The Above Statement.

By my eSignature below, I certify that I have read, fully understand and accept all terms of the foregoing statement. Please signify your acceptance by entering the information requested in the fields below.

*Please enter your full name:

Save and Continue Save as Draft



审查并提交

请务必审查个人档案的所有信息再提交。按下“提交”后，即成功申请该职位。

Jane Doe, you are signed in. [My Account Options](#)

[Job Search](#) [My Jobpage](#)

Applying for: Administrative Services Coordinator (Job Number: 1800004H) [Print/Email](#)

Step 9 out of 9

General Questions Job Specific Questions File Attachments Self Identification Disability Identification eSignature Review and Submit

[Submit](#) [Save as Draft](#)

Review and Submit

The following information will be submitted after you click the Submit button. Where an Edit link is displayed, you can modify the corresponding information.

Personal Information | Edit

Source Tracking

Source Type	Social Network
Source	LinkedIn

Personal Information

Full Name	Jane Doe
Street Address (line 1)	123 Iowa Ave
Address (line 2)	
City	Iowa City
Zip/Postal Code	52245
Place of Residence	Iowa City
Primary Phone	3191234567
Email Address	jdoe@gmail.com
Furlough/Reduction In Force	
Veterans Preference	

Experience & Credentials | Edit

Education

Institution	University of Iowa (Uiowa)
Highest Degree	Yes
Program	Business Administration
Credit Hours	
Education Level	Bachelor's Degree
Start Date	

eSignature | Edit

eSignature

Signed by:	Jane Doe
Date:	9/5/18

[Submit](#) [Save as Draft](#)

您可在您的职位页面下查看任何已完成或草稿状态的已提交职位。

The screenshot shows a user interface for managing job submissions. At the top, it says "Jane Doe, you are signed in." and "My Account Options". Below that is a navigation bar with "Job Search" (highlighted with a red arrow), "My Jobpage", "My Submissions", "My Job Cart", and "My Saved Searches".

My Submissions (1 job submissions found)

This page displays all relevant details related to your draft and completed submissions.

Submissions per page: 25

Draft Submissions

Custodian I - Full-time
Iowa City
Job Posting : Sep 12, 2018 – Job Number: 18000461
Job Status: Active (Accepting Job Submissions)
[Finish Draft Submission](#) | [Withdraw](#)

My Submissions - Page 1 of 1 Previous | **1** | Next

Withdraw All Submissions

要继续申请其他空缺职位，请单击“Job Search”，然后您将返回至空缺职位。