

IOWA (<https://link.uiowa.edu/l/cf1c0c81-b7d3-47dd-ba2e-6e5a1bc669c2?m=aca6445b-b87a-496e-8795-5149fcd3cc36&c=d.hr.marketing&i=202112>)

University Human Resources



2021 Annual Policy Notification

FROM:

Kevin Kregel, executive vice president and provost

Cheryl Reardon, chief hr officer and associate vice president

Josey Bathke, chief risk officer

TO: All University of Iowa Faculty and Staff

REGISTRATION REQUIREMENTS

The University of Iowa's Minors on Campus Policy requires all University Youth Programs that include participants under the age of 18 to register with the university. Registration should occur annually and with each change in director

occur annually and with each change in director.

All University Youth Programs, regardless of location, are governed by the Minors on Campus Policy and must register.

University Youth Programs are defined as “all programs and activities offered by student organizations or various academic, athletic, or administrative units of the university for participants under the age of 18, including but not limited to, the hosting of an individual minor by an individual faculty or staff member.”

There are exceptions in the policy for certain minors:

(1) Minors who are visitors in the workplace, (2) Minors working for the university as employees, (3) Minors enrolled at the university (this exclusion does not apply to minors enrolled in pre-college courses), (4) Minors admitted for enrollment at the university, (5) Minors attending events on campus or events sponsored by the university that are open to the general public, (6) Minors on school/organization trips accompanied throughout the trip by an adult chaperone for their school/organization, (7) Minors attending official admission events hosted by the University Admissions Office, such as Hawkeye Visit Days, (8) Minors participating in pre-enrollment visitation or recruiting activities governed by NCAA or US Department of Health and Human Services regulations, and (9) Minors receiving medical care or treatment at the University of Iowa.

Programs should register at <https://provost.uiowa.edu/minors-campus-policy> (<https://link.uiowa.edu/l/28ac1202-e0c6-450d-b9f4-5de333b2faa9?m=aca6445b-b87a-496e-8795-5149fcd3cc36&c=d.hr.marketing&i=202112>).

Additional information is available at <https://opsmanual.uiowa.edu/community-policies/minors-campus> (<https://link.uiowa.edu/l/5b8341dc-1584-4614-89c7-c10b3187ced1?m=aca6445b-b87a-496e-8795-5149fcd3cc36&c=d.hr.marketing&i=202112>).

Any questions regarding what programs are covered by this policy should be directed to Emily Robnett, Minors on Campus Advisory Committee chair, at emily-robnett@uiowa.edu (<mailto:emily-robnett@uiowa.edu>).

If you or others in your college/department/unit have questions about this registration process, please contact Paul Bellus, Director of Youth Programs, at paul-bellus@uiowa.edu (<mailto:paul-bellus@uiowa.edu>).

/*****

Distribution of this message was approved by the Chief Human Resources Officer and Associate Vice President. Neither your name nor e-mail address was released to the sender. The policy and guidelines for the UI Mass Mail service, including information on how to filter messages, are available at: <http://its.uiowa.edu/massmail> (<https://link.uiowa.edu/l/6f7ed9a3-f35a-428f-a8e1-aa607e78ccf3?m=aca6445b-b87a-496e->

8795-5149fcd3cc36&c=d.hr.marketing&i=202112).

*****/

Annual Policy Notifications → (<https://link.uiowa.edu/l/b1c081b7-3d09-43ec-b60d-04f350aaa3e8?m=aca6445b-b87a-496e-8795-5149fcd3cc36&c=d.hr.marketing&i=202112>)

IOWA

University Human Resources

Forward this message (<https://apps.its.uiowa.edu/dispatch/messages/fw/aca6445b-b87a-496e-8795-5149fcd3cc36>) |
Nondiscrimination Statement (<https://link.uiowa.edu/l/9aeb8af9-57d5-40e6-b8ff-f9327bbf78b5?m=aca6445b-b87a-496e-8795-5149fcd3cc36&c=d.hr.marketing&i=202112>) | Accessibility (<https://link.uiowa.edu/l/d0be647d-4140-443c-bc87-eff550153fce?m=aca6445b-b87a-496e-8795-5149fcd3cc36&c=d.hr.marketing&i=202112>) | UI Indigenous Land Acknowledgement
(<https://link.uiowa.edu/l/ede06104-5282-4350-abf6-769a619e9f52?m=aca6445b-b87a-496e-8795-5149fcd3cc36&c=d.hr.marketing&i=202112>)