**External Payroll Calendar for 2023**

**Date Day of Week Payroll Process**

January 2 Monday UI Holiday

January 3 Tuesday Monthly payday

January 3 Tuesday Bi-weekly payday

January 8 Sunday Bi-weekly pay period begins

January 9 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

January 10 Tuesday Bi-weekly ETR’s due

January 11 Wednesday Bi-weekly cut-off at 5 pm

January 16 Monday UI Holiday

January 17 Tuesday Bi-weekly payday

January 18 Wednesday Deadline for submitting Monthly P&S ETR’s

January 22 Sunday Bi-weekly pay period begins

January 23 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

January 24 Tuesday Bi-weekly ETR’s due

January 25 Wednesday Monthly Cut-Off 5 pm

January 25 Wednesday Bi-weekly cut-off at 5 pm

January 27 Thursday No Checks Issued

January 31 Tuesday Bi-weekly payday

February 1 Tuesday Monthly payday

February 5 Sunday Bi-weekly pay period begins

February 6 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

February 7 Tuesday Bi-weekly ETR’s due

February 8 Wednesday Bi-weekly cut-off at 5 pm

February 14 Tuesday Bi-weekly payday

February 15 Wednesday Deadline for submitting Monthly P&S ETR’s

February 19 Sunday  Bi-weekly pay period begins

February 20 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

February 21 Tuesday Bi-weekly ETR’s due

February 22 Wednesday Monthly Cut-Off 5 pm

February 22 Wednesday Bi-weekly Cut-Off at 5 pm

February 24 Wednesday No Checks Issued

February 28 Tuesday Bi-weekly payday

March 1 Wednesday Monthly payday

March 5 Sunday Bi-weekly pay period begins

March 6 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

March 7 Tuesday Bi-weekly ETR’s due

March 8 Wednesday Bi-weekly cut-off at 5 pm

March 14 Tuesday Bi-weekly payday

March 19 Sunday Bi-weekly pay period begins

March 20 Monday Deadline for submitting Monthly P&S ETR’s

March 20 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

March 21 Tuesday Bi-weekly ETR’s due

March 22 Wednesday Bi-weekly cut-off at 5 pm

March 27 Monday Monthly cut-off at 5 pm

March 28 Tuesday Bi-weekly payday

March 29 Tuesday No checks issued

April 2 Sunday Bi-weekly pay period begins

April 3 Monday Monthly payday

April 3 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

April 4 Tuesday Bi-weekly ETR’s due

April 5 Wednesday Bi-weekly cut-off at 5 pm

April 11 Tuesday Bi-weekly payday

April 16 Sunday B-weekly pay period begins

April 17 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

April 17 Monday Deadline for submitting Monthly P&S ETR’s

April 18 Tuesday Bi-weekly ETR’s due

April 19 Wednesday Bi-weekly cut-off at 5 pm

April 24 Monday Monthly cut-off at 5 pm

April 25 Tuesday Bi-weekly payday

April 26 Wednesday No checks issued

April 30 Sunday Bi-weekly pay period begins

May 1 Monday Monthly payday

May 1 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

May 2 Tuesday Bi-weekly ETR’s due

May 3 Wednesday Bi-weekly cut-off at 5 pm

May 9 Tuesday Bi-weekly payday

May 14 Sunday Bi-weekly pay period begins

May 15 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

May 16 Tuesday Bi-weekly ETR’s due

May 17 Wednesday Deadline for submitting Monthly P&S ETR’s

May 17 Wednesday Bi-weekly cut-off at 5 pm

May 23 Tuesday Bi-weekly payday

May 24 Wednesday Monthly cut-off at 5 pm

May 26 Friday No checks issued

May 28 Sunday Bi-weekly pay period begins

May 29 Monday UI Holiday

May 30 Tuesday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

May 30 Tuesday Bi-weekly ETR’s due

May 31 Wednesday Bi-weekly cut-off at 5 pm

June 1 Thursday Monthly payday

June 6 Tuesday Bi-weekly payday

June 11 Sunday Bi-weekly pay period begins

June 12 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

June 13 Tuesday Bi-weekly ETR’s due

June 14 Wednesday Bi-weekly cut-off at 5 pm

June 19 Monday Deadline for submitting Monthly P&S ETR’s

June 20 Tuesday Bi-weekly payday

June 25 Sunday Bi-weekly pay period begins

June 26 Monday Monthly cut-off at 5 pm

June 26 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

June 27 Tuesday Bi-weekly ETR’s due

June 28 Wednesday No checks issued

June 28 Wednesday Bi-weekly cut-off at 5 pm

July 3 Monday Monthly payday

July 4 Tuesday UI Holiday

July 5 Tuesday Bi-weekly payday

July 10 Sunday Bi-weekly pay period begins

July 11 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

July 12 Tuesday Bi-weekly ETR’s due

July 13 Wednesday Bi-weekly Cut-off at 5 pm

July 18 Monday Deadline for submitting Monthly P&S ETR’s

July 19 Tuesday Bi-weekly payday

July 24 Sunday Bi-weekly pay period begins

July 25 Monday Monthly cut-off at 5 pm

July 25 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

July 26 Tuesday Bi-weekly ETR’s due

July 27 Wednesday Bi-weekly cut-off at 5 pm

July 27 Wednesday No Checks Issued

August 1 Monday Monthly payday

August 2 Tuesday Bi-weekly payday

August 7 Sunday Bi-weekly pay period begins

August 8 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

August 9 Tuesday Bi-weekly ETR’s due

August 10 Wednesday Bi-weekly cut-off at 5 pm

August 16 Tuesday Bi-weekly payday

August 18 Thursday Deadline for submitting Monthly P&S ETR’s

August 21 Sunday Bi-weekly pay period begins

August 22 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

August 23 Tuesday Bi-weekly ETR’s due

August 24 Wednesday Bi-weekly cut-off at 5 pm

August 25 Thursday Monthly cut-off at 5 pm

August 29 Monday No checks issued

August 30 Tuesday Bi-weekly payday

September 1 Wednesday Monthly payday

September 4 Sunday Bi-weekly pay period begins

September 5 Monday UI Holiday

September 6 Tuesday Bi-weekly ETR’s due

September 6 Tuesday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

September 7 Wednesday Bi-weekly cut-off at 5 pm

September 10 Friday Submit on-line Merit ETR’s

September 10 Friday Submit Non-exempt P&S ETR’s

September 13 Tuesday Bi-weekly payday

September 18 Sunday Bi-weekly pay period begins

September 19 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

September 19 Monday Deadline for submitting Monthly P&S ETR’s

September 20 Tuesday Bi-weekly ETR’s due

September 21 Wednesday Bi-weekly cut-off 5 pm

September 26 Monday Monthly cut-off at 5 pm

September 27 Tuesday No checks issued

September 28 Wednesday Bi-weekly payday

October 2 Sunday Bi-weekly pay period begins

October 3 Monday Monthly payday

October 3 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

October 4 Tuesday Bi-weekly ETR’s due

October 5 Wednesday Bi-weekly cut-off at 5 pm

October 11 Tuesday Bi-weekly payday

October 16 Sunday Bi-weekly pay period begins

October 17 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

October 17 Monday Deadline for submitting Monthly P&S ETR’s

October 18 Tuesday Bi-weekly ETR’s due

October 19 Wednesday Bi-weekly cut-off at 5 pm

October 25 Tuesday Monthly cut-off at 5 pm

October 25 Tuesday Bi-weekly payday

October 27 Thursday No checks issued

October 30 Sunday Bi-weekly pay period begins

October 31 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

November 1 Monday Monthly payday

November 1 Monday Bi-weekly ETR’s due

November 2 Wednesday Bi-weekly cut-off at 5 pm

November 8 Tuesday Bi-weekly payday

November 13 Sunday Bi-weekly pay period begins

November 14 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

November 15 Tuesday Bi-weekly ETR’s due

November 15 Tuesday Deadline for submitting Monthly P&S ETR’s

November 16 Wednesday Bi-weekly cut-off at 5 pm

November 21 Monday Monthly cut-off at 5 pm

November 22 Tuesday Bi-weekly payday

November 23 Wednesday No checks issued

November 24 Thursday UI Holiday

November 25 Friday UI Holiday

November 27 Sunday Bi-weekly pay period begins

November 28 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

November 30 Tuesday Bi-weekly ETR’s due

December 1 Thursday Monthly payday

December 6 Tuesday Bi-weekly pay day

December 11 Sunday Bi-weekly pay period begins

December 12 Monday Submit Bi-weekly Merit and Non-exempt P&S ETR’s

December 13 Tuesday Bi-weekly ETR’s due

December 14 Wednesday Bi-weekly cut-off at 5 PM

December 15 Thursday Deadline for submitting Monthly P&S ETR’s

December 20 Tuesday Bi-weekly payday

December 22 Thursday Monthly cut-off at 5 PM

December 25 Sunday Bi-weekly pay period begins

December 26 Monday UI Holiday

December 27 Tuesday UI Holiday

December 28 Wednesday No checks issued

December 28 Wednesday Bi-weekly cut-off at 5 pm

December 28 Wednesday Submit Bi-weekly Merit and Non-exempt P&S ETR’s