

## External Payroll Calendar for 2023

Date	Day of Week	Payroll Process
January 2	Monday	UI Holiday
January 3	Tuesday	<u>Monthly payday</u>
January 3	Tuesday	<u>Bi-weekly payday</u>
January 8	Sunday	Bi-weekly pay period begins
January 9	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
January 10	Tuesday	Bi-weekly ETR's due
January 11	Wednesday	Bi-weekly cut-off at 5 pm
January 16	Monday	UI Holiday
January 17	Tuesday	<u>Bi-weekly payday</u>
January 18	Wednesday	Deadline for submitting Monthly P&S ETR's
January 22	Sunday	Bi-weekly pay period begins
January 23	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
January 24	Tuesday	Bi-weekly ETR's due
January 25	Wednesday	Monthly Cut-Off 5 pm
January 25	Wednesday	Bi-weekly cut-off at 5 pm
January 27	Friday	No Checks Issued
January 31	Tuesday	<u>Bi-weekly payday</u>
February 1	Wednesday	<u>Monthly payday</u>
February 5	Sunday	Bi-weekly pay period begins
February 6	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
February 7	Tuesday	Bi-weekly ETR's due
February 8	Wednesday	Bi-weekly cut-off at 5 pm
February 14	Tuesday	<u>Bi-weekly payday</u>
February 15	Wednesday	Deadline for submitting Monthly P&S ETR's
February 19	Sunday	Bi-weekly pay period begins
February 20	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
February 21	Tuesday	Bi-weekly ETR's due
February 22	Wednesday	Monthly Cut-Off 5 pm
February 22	Wednesday	Bi-weekly Cut-Off at 5 pm
February 24	Friday	No Checks Issued
February 28	Tuesday	<u>Bi-weekly payday</u>

March 1	Wednesday	<u>Monthly payday</u>
March 5	Sunday	Bi-weekly pay period begins
March 6	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
March 7	Tuesday	Bi-weekly ETR's due
March 8	Wednesday	Bi-weekly cut-off at 5 pm
March 14	Tuesday	<u>Bi-weekly payday</u>
March 19	Sunday	Bi-weekly pay period begins
March 20	Monday	Deadline for submitting Monthly P&S ETR's
March 20	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
March 21	Tuesday	Bi-weekly ETR's due
March 22	Wednesday	Bi-weekly cut-off at 5 pm
March 27	Monday	Monthly cut-off at 5 pm
March 28	Tuesday	<u>Bi-weekly payday</u>
March 29	Tuesday	No checks issued

April 2	Sunday	Bi-weekly pay period begins
April 3	Monday	<u>Monthly payday</u>
April 3	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
April 4	Tuesday	Bi-weekly ETR's due
April 5	Wednesday	Bi-weekly cut-off at 5 pm
April 11	Tuesday	<u>Bi-weekly payday</u>
April 16	Sunday	Bi-weekly pay period begins
April 17	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
April 17	Monday	Deadline for submitting Monthly P&S ETR's
April 18	Tuesday	Bi-weekly ETR's due
April 19	Wednesday	Bi-weekly cut-off at 5 pm
April 24	Monday	Monthly cut-off at 5 pm
April 25	Tuesday	<u>Bi-weekly payday</u>
April 26	Wednesday	No checks issued
April 30	Sunday	Bi-weekly pay period begins

May 1	Monday	<u>Monthly payday</u>
May 1	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
May 2	Tuesday	Bi-weekly ETR's due
May 3	Wednesday	Bi-weekly cut-off at 5 pm
May 9	Tuesday	<u>Bi-weekly payday</u>
May 14	Sunday	Bi-weekly pay period begins
May 15	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
May 16	Tuesday	Bi-weekly ETR's due
May 17	Wednesday	Deadline for submitting Monthly P&S ETR's
May 17	Wednesday	Bi-weekly cut-off at 5 pm
May 23	Tuesday	<u>Bi-weekly payday</u>
May 24	Wednesday	Monthly cut-off at 5 pm
May 26	Friday	No checks issued
May 28	Sunday	Bi-weekly pay period begins
May 29	Monday	UI Holiday
May 30	Tuesday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
May 30	Tuesday	Bi-weekly ETR's due
May 31	Wednesday	Bi-weekly cut-off at 5 pm

June 1	Thursday	<u>Monthly payday</u>
June 6	Tuesday	<u>Bi-weekly payday</u>
June 11	Sunday	Bi-weekly pay period begins
June 12	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
June 13	Tuesday	Bi-weekly ETR's due
June 14	Wednesday	Bi-weekly cut-off at 5 pm
June 19	Monday	Deadline for submitting Monthly P&S ETR's
June 20	Tuesday	<u>Bi-weekly payday</u>
June 25	Sunday	Bi-weekly pay period begins
June 26	Monday	Monthly cut-off at 5 pm
June 26	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
June 27	Tuesday	Bi-weekly ETR's due
June 28	Wednesday	No checks issued
June 28	Wednesday	Bi-weekly cut-off at 5 pm

July 3	Monday	<u>Monthly payday</u>
July 4	Tuesday	UI Holiday
July 5	Wednesday	<u>Bi-weekly payday</u>
July 9	Sunday	Bi-weekly pay period begins
July 10	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
July 11	Tuesday	Bi-weekly ETR's due
July 12	Wednesday	Bi-weekly Cut-off at 5 pm
July 18	Tuesday	Deadline for submitting Monthly P&S ETR's
July 18	Tuesday	<u>Bi-weekly payday</u>
July 23	Sunday	Bi-weekly pay period begins
July 24	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
July 25	Tuesday	Monthly cut-off at 5 pm
July 25	Tuesday	Bi-weekly ETR's due
July 26	Wednesday	Bi-weekly cut-off at 5 pm
July 27	Thursday	No Checks Issued

August 1	Tuesday	<u>Monthly payday</u>
August 1	Tuesday	<u>Bi-weekly payday</u>
August 6	Sunday	Bi-weekly pay period begins
August 7	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
August 8	Tuesday	Bi-weekly ETR's due
August 9	Wednesday	Bi-weekly cut-off at 5 pm
August 15	Tuesday	<u>Bi-weekly payday</u>
August 18	Friday	Deadline for submitting Monthly P&S ETR's
August 20	Sunday	Bi-weekly pay period begins
August 21	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
August 22	Tuesday	Bi-weekly ETR's due
August 23	Wednesday	Bi-weekly cut-off at 5 pm
August 25	Friday	Monthly cut-off at 5 pm
August 29	Tuesday	No checks issued
August 29	Tuesday	<u>Bi-weekly payday</u>

September 1	Friday	<u>Monthly payday</u>
September 3	Sunday	Bi-weekly pay period begins
September 4	Monday	UI Holiday
September 5	Tuesday	Bi-weekly ETR's due
September 5	Tuesday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
September 6	Wednesday	Bi-weekly cut-off at 5 pm
September 12	Tuesday	<u>Bi-weekly payday</u>
September 17	Sunday	Bi-weekly pay period begins
September 18	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
September 18	Monday	Deadline for submitting Monthly P&S ETR's
September 19	Tuesday	Bi-weekly ETR's due
September 20	Wednesday	Bi-weekly cut-off 5 pm
September 25	Monday	Monthly cut-off at 5 pm
September 26	Tuesday	<u>Bi-weekly payday</u>
September 27	Wednesday	No checks issued

October 1	Sunday	Bi-weekly pay period begins
October 2	Monday	<u>Monthly payday</u>
October 2	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
October 3	Tuesday	Bi-weekly ETR's due
October 4	Wednesday	Bi-weekly cut-off at 5 pm
October 10	Tuesday	<u>Bi-weekly payday</u>
October 15	Sunday	Bi-weekly pay period begins
October 16	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
October 17	Tuesday	Bi-weekly ETR's due
October 18	Wednesday	Deadline for submitting Monthly P&S ETR's
October 18	Wednesday	Bi-weekly cut-off at 5 pm
October 24	Tuesday	<u>Bi-weekly payday</u>
October 25	Wednesday	Monthly cut-off at 5 pm
October 27	Friday	No checks issued
October 29	Sunday	Bi-weekly pay period begins
October 30	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
October 31	Tuesday	Bi-weekly ETR's due

November 1	Wednesday	<u>Monthly payday</u>
November 1	Wednesday	Bi-weekly cut-off at 5 pm
November 7	Tuesday	<u>Bi-weekly payday</u>
November 12	Sunday	Bi-weekly pay period begins
November 13	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
November 14	Tuesday	Bi-weekly ETR's due
November 15	Wednesday	Deadline for submitting Monthly P&S ETR's
November 15	Wednesday	Bi-weekly cut-off at 5 pm
November 21	Tuesday	<u>Bi-weekly payday</u>
November 22	Wednesday	Monthly cut-off at 5 pm
November 23	Thursday	UI Holiday
November 24	Friday	UI Holiday
November 26	Sunday	Bi-weekly pay period begins
November 27	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
November 28	Tuesday	No checks issued
November 28	Tuesday	Bi-weekly ETR's due
November 29	Wednesday	Bi-weekly cut-off at 5 pm

December 1	Friday	<u>Monthly payday</u>
December 5	Tuesday	<u>Bi-weekly pay day</u>
December 10	Sunday	Bi-weekly pay period begins
December 11	Monday	Submit Bi-weekly Merit and Non-exempt P&S ETR's
December 12	Tuesday	Bi-weekly ETR's due
December 13	Wednesday	Bi-weekly cut-off at 5 pm
December 14	Thursday	Deadline for submitting Monthly P&S ETR's
December 19	Tuesday	<u>Bi-weekly payday</u>
December 21	Thursday	Monthly cut-off at 5 pm
December 24	Sunday	Bi-weekly pay period begins
December 25	Monday	UI Holiday
December 26	Tuesday	UI Holiday
December 27	Wednesday	No checks issued
December 27	Wednesday	Bi-weekly cut-off at 5 pm
December 27	Wednesday	Submit Bi-weekly Merit and Non-exempt P&S ETR's

Updated 4-06-22