**BOARD OF REGENTS**

**STATE OF IOWA**

**REGENT MERIT SYSTEM**

**Class Title: Psychiatric Nursing Assistant I Class Code: 7271**

 **Pay Grade: 404**

**GENERAL CLASS DESCRIPTION:**

Under close supervision, performs specific nursing tasks to assist and provide for the general comfort and welfare and monitoring of psychiatric hospital patients.

**CHARACTERISTIC DUTIES AND RESPONSIBILITIES:**

1. Assists in maintaining a safe, clean environment.
2. Assists with admission, transfer, and discharge of patients.
3. Reports potential crisis situations to the team leaders.
4. Submits reports and records concerning tasks and assignments performed.
5. Monitors and reports the behavior patterns of individual patients and groups of patients.
6. Provides physical care and assistance to patients as assigned.
7. Conducts activities with patients on a spontaneous or pre-planned basis.
8. Takes temperature, pulse and blood pressure readings for patients.
9. Performs simple diagnostic/therapeutic procedures such as blood sugar testing and dressing changes.
10. Provides transport for patients, equipment, specimens and supplies.
11. Stock and supply patient rooms and nursing units.

**KNOWLEDGE, SKILLS, AND ABILITIES:**

1. Ability to follow oral and written instructions.
2. Ability to communicate effectively with others.
3. Ability to maintain patient confidentiality.
4. Ability to provide care with regard to patient condition and age.
5. Knowledge of principles of sanitation and health hazards.
6. Ability to maintain effective working relationships.

**MINIMUM ELIGIBILITY REQUIREMENTS:**

Ability to read, write and follow instructions.

H:(hr/classdes)7271 **REVISION EFFECTIVE: July 1, 2009**