# ISSUED November, 1975

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# SUPERSEDES

# TITLE Social Work Specialist I CLASSIFICATION GRADE 08

# SPECIALTY GRADE 73

### BASIC FUNCTION AND RESPONSIBILITY

Provide advanced or specialized Social Work practice skills in areas of social casework, social group work, consultation, program development, teaching and training, research and public education.

#### CHARACTERISTIC DUTIES AND RESPONSIBILITIES

Practice specialized social work skills with patients, clients and their families.

Responsible for program planning and implementation of social work service to groups of patients or clients and their families for whom highly specialized treatment and care is provided.

Responsible for the practicum instruction of social work students.

Train, schedule, assign and evaluate work of support staff.

Provide information on social work and social service priorities.

Responsible for the coordination of after-care, follow-up or other special programs.

Provide consultation to social workers in other health or social agencies.

Responsible for internal and external community relations.

Attend and participate in training, meetings, conferences and workshops.

Teach diagnostic and treatment skills to social workers, and other professionals and support staff.

Provide information to other social workers in the area of practice and in areas of specialized competence.

Consult, initiate and participate in social work research.

Assistant with the preparation of grant proposals.

Maintain effective working relationships with faculty, staff, students and the public.

*In addition to the duties and responsibilities noted above, the position description must include statements from*[*UI Health Care Core Values (WECARE)*](https://uihc.org/mission-vision-and-core-values)*for Health Care positions or*[*Universal Competencies*](https://hr.uiowa.edu/careers/competencies/universal-competencies)*for all other positions.*

##### SUPERVISION RECEIVED

Supervision is received from a Director, Assistant Director or other designated official.

##### SUPERVISION EXERCISED

Functional supervision may be exercised over support staff.

#### QUALIFICATIONS

A Master's degree in Social Work is required.

Considerable (3-5 years) Social Work experience is required.

A license to practice social work in Iowa is required.

Excellent written and verbal communication skills are required.

Certification by the Academy of Certified Social Workers is desirable.

Additional graduate education and/or continuing education related to advanced Social Work practice and skills is desirable.