# ISSUED April, 1982

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# SUPERSEDES

# TITLE Social Worker II CLASSIFICATION GRADE 06

# SPECIALTY GRADE 43

### BASIC FUNCTION AND RESPONSIBILITY

Provide social work treatment, individually or in groups, to patients and clients and their families to facilitate their understanding and resolution of problems related to environmental stress, physical illness and interpersonal conflicts, as relative to the utilization of medical and other clinical services offered within the University.

#### CHARACTERISTIC DUTIES AND RESPONSIBILITIES

Obtain psycho-social histories from patient or clients and their relatives, share and interpret information with appropriate staff, and include written histories or summaries for Clinical Records.

Confer with clinical staff to assess the medical, psychological and social condition and needs of patients and clients.

Provide information to other clinical staff regarding patient, client and family members psycho-social functioning and needs.

Assist in the medical or clinical treatment of the patients and clients.

Provide information regarding other patient and client services.

Arrange for discharge planning for hospital patients including the post hospital care.

Provide direct service to patients and clients and their relatives through the evaluation of social and psychological data and select appropriate social work methods for treatment.

Provide indirect service to patients and clients through participation in program development, teaching and research.

Consult with community social agencies regarding medical-social or other social functioning problems of patients and clients and their family members.

Develop and/or conduct social group/family therapy sessions for patients and clients or their family members.

Responsible for administrative tasks and functions.

Assist in instruction and supervision of undergraduate students in Social Work, medical and allied specialties.

Write case reports covering social services for inclusion in the patient's or client's clinical records.

Compile statistical records of social service activity.

Attend and participate in training, meetings, conferences and workshops.

Maintain effective working relationships with faculty, staff, students and the public.

*In addition to the duties and responsibilities noted above, the position description must include statements from*[*UI Health Care Core Values (WECARE)*](https://uihc.org/mission-vision-and-core-values)*for Health Care positions or*[*Universal Competencies*](https://hr.uiowa.edu/careers/competencies/universal-competencies)*for all other positions.*

##### SUPERVISION RECEIVED

Supervision is received from a Social Worker III or other designated official.

##### SUPERVISION EXERCISED

Functional supervision is exercised over support staff.

#### QUALIFICATIONS

A Bachelor's degree with a major concentration in Social Work is required; a Master’s degree is desirable.

Some (6 months – 1 year) Social Work experience is required.

Excellent written and verbal communication skills are required.