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# SUPERSEDES

# TITLE Social Work Specialist II CLASSIFICATION GRADE 09

# SPECIALTY GRADE 83

### BASIC FUNCTION AND RESPONSIBILITY

Provide expert or very specialized practice skills in areas of social casework, social group work, consultation, program development, supervision, teaching and training, research, administration or public education.

#### CHARACTERISTIC DUTIES AND RESPONSIBILITIES

Provide expert social work treatment and consultation to individual or group of patients, clients and their families for whom highly specialized treatment and care is needed.

Provide social work treatment for extremely stressful, highly emotionally charged clients.

Responsible for social work and support service to groups of patients or clients and their families.

Train, schedule, assign and evaluate work of support staff.

Attend and participate in courses, meetings, conferences and workshops in attainment of new or advanced social work practice skills.

Plan, develop and administer social work research projects.

Direct or participate in the preparation of grant proposals.

Prepare materials for publications.

May serve as program developer and/or coordinator in a specialized area.

Maintain effective working relationships with faculty, staff, students and the public.

*In addition to the duties and responsibilities noted above, the position description must include statements from*[*UI Health Care Core Values (WECARE)*](https://uihc.org/mission-vision-and-core-values)*for Health Care positions or*[*Universal Competencies*](https://hr.uiowa.edu/careers/competencies/universal-competencies)*for all other positions.*

##### SUPERVISION RECEIVED

Supervision is received from a Director, Assistant Director or other designated official.

##### SUPERVISION EXERCISED

Functional and administrative supervision may be exercised over support staff.

#### QUALIFICATIONS

A Master's degree in Social Work is required.

Extensive (5-7 years) specialized Social Work experience is required.

A license to practice social work in Iowa is required.

Excellent written and verbal communication skills are required.

Certification by the Academy of Certified Social Workers is desirable.

Some (6 months – 1 year) experience in administration is desirable.