

STATE OF IOWA
BEFORE THE EMPLOYMENT APPEAL BOARD

IN THE MATTER OF:

State of Iowa,
Public Employer,

and

AFSCME Iowa Council 61,
Certified Employee Organization.

BU-0897

ORDER DIRECTING
RETENTION AND
RECERTIFICATION ELECTION

The Employment Appeal Board (EAB) has previously determined that the grouping of employees of State of Iowa as described and attached at the end of this document constitutes an appropriate bargaining unit for purposes of collective bargaining pursuant to Iowa Code chapter 20.

Pursuant to Iowa Code section 20.15(2) and Chapter 15 of EAB's administrative rules, EAB must conduct a retention and recertification election prior to the expiration of the collective bargaining agreement to determine whether AFSCME Iowa Council 61 will be retained and recertified as the exclusive collective bargaining representative. Having determined that an election is required pursuant to Iowa Code section 20.15(2) and EAB rule 621—15.5(20), and having received payment from the employee organization pursuant to Iowa Code section 20.6(7) and EAB chapter 15, EAB finds that such retention and recertification election should be conducted.

IT IS THEREFORE ORDERED that a retention and recertification election be conducted under the supervision and direction of the Employment Appeal Board from 7:00 a.m. on Tuesday, October 08, 2024, to 9:00 a.m. on Tuesday, October 22, 2024. Eligible to vote are all employees in the bargaining unit who were employed in the unit on the date of this order, September 20, 2024.

On August 15, 2024, EAB filed a Notice of Intent to Conduct Election requiring that the State of Iowa provide an employee list by uploading the list to the secure portal provided by EAB at <https://iowa-superb.iowa.gov> by September 19, 2024. The list was to include all names of the eligible voters (employees in the unit on September 20) in alphabetical order by last name, their job classifications, their date of birth (MM/DD/YYYY), the last four digits of their social security number, their home addresses, their work and personal email addresses, if known, and their work and personal telephone numbers, if known.

State of Iowa has a continuing duty to inform AFSCME Iowa Council 61 if any eligible voter leaves employment prior to the conclusion of the election.

State of Iowa shall promptly distribute, electronically or by hard copy, and post, in the manner and locations customarily used for posting of information to employees, copies of the attached Notice of Election, Voting Schedule and Instructions, and Unit Description to the affected employees. The notices should remain posted until State of Iowa receives notification of the tally of the ballots at the conclusion of the election.

DATED at Des Moines, Iowa, this 20th day of September 2024.

EMPLOYMENT APPEAL BOARD

By: /s/ James Strohman, Board Chair

THE EMPLOYER SHALL PROMPTLY DISTRIBUTE, ELECTRONICALLY OR BY HARD COPY, THE NOTICE TO THE AFFECTED EMPLOYEES. THE EMPLOYER SHALL ALSO PROMPTLY POST THE NOTICE IN THE MANNER AND LOCATIONS CUSTOMARILY USED FOR THE POSTING OF INFORMATION TO EMPLOYEES.

THIS SHALL REMAIN POSTED UNTIL THE EMPLOYER RECEIVED NOTIFICATION OF THE TALLY OF BALLOTS AT THE CONCLUSION OF THE ELECTION.

NOTICE OF TELEPHONE AND WEB-BASED RETENTION AND RECERTIFICATION ELECTION

The Employment Appeal Board (EAB) ordered a retention and recertification election to determine whether AFSCME Iowa Council 61 will be retained and recertified as the exclusive collective bargaining representative for certain employees of State of Iowa. Employees will vote by telephone and online. During the election period, which begins October 08 at 7:00 a.m. and ends October 22 at 9:00 a.m., voters can either go online (<https://vote.yeselections.com/iaperb/>) or call in (toll free at 855-443-5889 to cast a ballot. You may vote 24 hours a day, 7 days a week during the voting period.

**AFSCME Iowa Council 61 will be retained and recertified if it receives a “yes” vote from a majority of eligible voters. An eligible voter’s choice not to vote is the same as casting a “no” vote.

The script of the ballot question and ballot options are shown below.

Retention and Recertification Election
for Certain Employees of
State of Iowa

DO YOU WANT

AFSCME Iowa Council 61

TO BE RETAINED AND RECERTIFIED AND CONTINUE TO BE
YOUR EXCLUSIVE BARGAINING REPRESENTATIVE?

Yes.

No.

VOTING SCHEDULE AND INSTRUCTIONS

Voting Begins Tuesday, October 08 at 7:00 a.m.

Voting Ends Tuesday, October 22 at 9:00 a.m.

To Vote by Phone:

1. Call 855-443-5889 toll-free.
2. Be prepared to provide your birth date (MM/DD/YYYY) and the last four digits of your Social Security number.
3. Follow the instructions provided to you on the phone.
4. You will be asked, "Do you want AFSCME Iowa Council 61 to be retained and recertified and continue to be your exclusive bargaining representative?"
5. After you vote, you will be asked to confirm your choice for your vote to be counted. You **MUST CONFIRM** your choice for your vote to be counted.

To Vote by Internet:

1. Go to <https://vote.yeselections.com/iaperb/>.
2. Be prepared to provide your birth date (MM/DD/YYYY) and the last four digits of your Social Security number.
3. Follow the instructions provided to you.
4. You will be asked, "Do you want AFSCME Iowa Council 61 to be retained and recertified and continue to be your exclusive bargaining representative?" Select either "Yes" or "No". Then submit your selection.
5. After you vote, you will be asked to confirm your choice for your vote to be counted. You **MUST CONFIRM** your choice for your vote to be counted.

**If you receive a message saying you have already voted and you have not done so, please contact EAB.

The Employment Appeal Board does not endorse any choice in the election.

YesElections Help Desk

If you experience any problems with the voting system or need special assistance in voting, call 855-680-0459.

EAB

If you have questions about the election process, e-mail EAB at eab.elections@eab.iowa.gov or call EAB at 515-281-3638.

Bargaining Unit Of Employees Of State of Iowa**

**The unit description below is subject to the mutual agreement between the parties concerning who is eligible to vote in the upcoming recertification election.

INCLUDED: All clerical and related employees of the State of Iowa in the classifications set forth in the attached Appendix A.

NON-PROFESSIONAL
CLERICAL BARGAINING UNIT

APPENDIX A – INCLUDED CLASSIFICATIONS

State Merit Classifications

Class No. Classification:

00006Receptionist
00010Utility Office Worker
00012Typist
00013Typist Advanced
00011Clerk
00017Clerk – Advanced
00018Clerk Specialist
00025Secretary 1
00026Secretary 2
15002Secretary 3
00035Telephone Operator
00060Word Processor 1
00061Word Processor 2
00063Word Processor 3
00114Information Technology Support
Worker 1
00115Information Technology Support
Worker 2
00116Information Technology Support
Worker 3
00117Information Technology Support
Worker 4
00305Accounting Clerk 1
00306Accounting Clerk 2
00307Accounting Clerk 3
04705Telecommunications Operator
02000Nursing Unit Coordinator
82000Nursing Unit Coordinator
06298Drivers License Clerk

06299Drivers License Clerk Senior
15051Licensing Assistant

Regents Merit Classifications

Class No. Classification:

01081Account Clerk01071Secretary I
01091Account Specialist01072Secretary II
01201Cashier I01073Secretary III
01202Cashier II01075Secretary IV
01051Clerk I 07771Telecommunications Operator
01052Clerk II 01601Veterinary Teaching Hospital
01053Clerk III Assistant I
01055Clerk IV 01602Veterinary Teaching Hospital
01061Clerk-Typist I Assistant II
01062Clerk-Typist II
01062Clerk-Typist III
01821Data Entry Operator I
01822Data Entry Operator II
01831Data Technician I
01832Data Technician II
01833Data Technician III
01410Dietetic Clerk
01211Dispatching Clerk
01301Editorial Assistant I
01302Editorial Assistant II
08351Extension Program Assistant I
08352Extension Program Assistant II
08353Extension Program Assistant III
07961Facilities Coordinator
01311Health Information Technician I
01321Health Information Technician II
01331Health Information Technician III
01801Key Entry Operator I
01802Key Entry Operator II
01501Library Assistant I
01502Library Assistant II
01503Library Assistant III
1505Library Assistant IV
07971Mail Center Coordinator
01231Mail Clerk
01241Nursing Unit Clerk
07830Parking and Transportation
Attendant
7840Parking and Transportation

Dispatcher I
7841 Parking and Transportation
Dispatcher II
01401 Patient Account Representative
01261 Record Analyst I
01262 Record Analyst II

EXCLUDED:

All employees of the State of Iowa in classifications not set forth in the attached Appendix A