

# January 2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec. 29, 2024	30	31	<b>Jan. 1, 2025</b>	2	3	4
		<u>Bi-weekly payday</u>	<b>UI Holiday</b>	<u>Monthly payday</u>		
5	6	7	8	9	10	11
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			
12	13	14	15	16	17	18
		<u>Bi-weekly payday</u>			Deadline for submitting Monthly P&S ETRs	
19	20	21	22	23	24	25
Bi-weekly pay period begins	<b>UI Holiday</b>	Submit Bi-weekly Merit and Non-exempt P&S ETRs Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			
26	27	28	29	30	31	<b>Feb. 1</b>
	Monthly cut-off 5 pm	<u>Bi-weekly payday</u>	No checks issued			

## February 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jan. 26	27	28	29	30	31	Feb. 1
2	3	4	5	6	7	8
Bi-weekly pay period begins	<u>Monthly payday</u> Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			
9	10	11	12	13	14	15
		<u>Bi-weekly payday</u>				
16	17	18	19	20	21	22
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs  Deadline for submitting Monthly P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			
23	24	25	26	27	28	March 1
	Monthly cutoff 5 pm	<u>Bi-weekly payday</u>	No checks issued			

## March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb. 23	24	25	26	27	28	March 1
2	3	4	5	6	7	8
Bi-weekly pay period begins	<u>Monthly payday</u> Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			
9	10	11	12	13	14	15
		<u>Bi-weekly payday</u>				
16	17	18	19	20	21	22
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs Due Deadline for submitting monthly P&S ETRs	Bi-weekly cut-off 5 pm			
23	24	25	26	27	28	29
		<u>Bi-weekly payday</u>		No checks issued		
30 Bi-weekly pay period begins	31 Submit Bi-weekly Merit and Non-exempt P&S ETRs	Monthly cut-off 5 pm				

# April 2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
March 30	31	<b>April 1</b>	2	3	4	5
		<u>Monthly pay day</u> Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			
6	7	8	9	10	11	12
		<u>Bi-weekly payday</u>				
13	14	15	16	17	18	19
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm	Deadline for submitting Monthly P&S ETRs		
20	21	22	23	24	25	26
		<u>Bi-weekly payday</u>		Monthly cut-off 5 pm		
27	28	29	30	<b>May 1</b>	2	3
Bi-weekly pay period begins	No checks issued Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			

## May 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 27	28	29	30	May 1	2	3
				<u>Monthly pay day</u>		
4	5	6	7	8	9	10
		<u>Bi-weekly payday</u>				
11	12	13	14	15	16	17
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm		Deadline for submitting Monthly P&S ETRs	
18	19	20	21	22	23	24
		<u>Bi-weekly payday</u>			Monthly cut-off 5 pm	
25	26	27	28	29	30	31
Bi-weekly pay period begins	<b>UI Holiday</b>	Submit Bi-weekly Merit and Non-exempt P&S ETRs Bi-weekly ETRs due	Bi-weekly cut-off 5 pm No checks issued			

## June 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 1	2	3	4	5	6	7
	<u>Monthly pay day</u>	<u>Bi-weekly payday</u>				
8	9	10	11	12	13	14
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			
15	16	17	18	19	20	21
		<u>Bi-weekly payday</u> Deadline for submitting Monthly P&S ETRs				
22	23	24	25	26	27	28
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Monthly cut-off 5 pm Bi-weekly ETRs due	Bi-weekly cut-off 5 pm	No checks issued		
29	30	<b>July 1</b>	2	3	4	5

# July 2025



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 29	30	<b>July 1</b>	2	3	4	5
		<u>Monthly pay day</u> <u>Bi-weekly payday</u>			<b>UI Holiday</b>	
6	7	8	9	10	11	12
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			
13	14	15	16	17	18	19
		<u>Bi-weekly payday</u>			Deadline for submitting Monthly P&S ETRs	
20	21	22	23	24	25	26
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm		Monthly cut-off 5 pm	
27	28	29	30	31	<b>Aug. 1</b>	2
		<u>Bi-weekly payday</u> No checks issued				

## August 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
July 27	28	29	30	31	<b>Aug. 1</b>	2
					<u>Monthly payday</u>	
3	4	5	6	7	8	9
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			
10	11	12	13	14	15	16
		<u>Bi-weekly payday</u>				
17	18	19	20	21	22	23
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs Deadline for submitting Monthly P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			
24	25	26	27	28	29	30
31 Bi-weekly pay period begins	Monthly cut-off 5 pm	<u>Bi-weekly payday</u>	No checks issued			



## September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	<b>Sept. 1</b>	2	3	4	5	6
	<b>UI Holiday</b>	<u>Monthly payday</u> Bi-weekly ETRs due Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly cut-off 5 pm			
7	8	9	10	11	12	13
		<u>Bi-weekly payday</u>				
14	15	16	17	18	19	20
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm Deadline for submitting Monthly P&S ETRs			
21	22	23	24	25	26	27
		<u>Bi-weekly payday</u>	Monthly cut-off 5 pm		No checks issued	
28	29	30	<b>Oct. 1</b>	3	4	4
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due				

## October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	<b>Oct. 1</b>	2	3	4
			<u>Monthly payday</u> Bi-weekly cut-off 5 pm			
5	6	7	8	9	10	11
		<u>Bi-weekly payday</u>				
12	13	14	15	16	17	18
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			
19	20	21	22	23	24	25
	Deadline for submitting Monthly P&S ETRs	<u>Bi-weekly payday</u>				
26	27	28	29	30	31	<b>Nov. 1</b>
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs Monthly cut-off 5 pm	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm No checks issued			

## November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct. 26	27	28	29	30	31	Nov. 1
2	3	4	5	6	7	8
	<u>Monthly payday</u>	<u>Bi-weekly payday</u>				
9	10	11	12	13	14	15
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm	Deadline for submitting Monthly P&S ETRs		
16	17	18	19	20	21	22
		<u>Bi-weekly payday</u>		Monthly cut-off 5 pm		
23	24	25	26	27	28	29
Bi-weekly pay Period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due		<b>UI Holiday</b>	<b>UI Holiday</b>	
30	No checks issued	Bi-weekly cut-off 5 pm				

## December 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Nov. 30	<b>Dec. 1</b>	2	3	4	5	6
	<u>Monthly pay day</u>	<u>Bi-weekly payday</u>				
7	8	9	10	11	12	13
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETRs	Bi-weekly ETRs due	Bi-weekly cut-off 5 pm			
14	15	16	17	18	19	20
		<u>Bi-weekly payday</u> Deadline for submitting Monthly P&S ETRs				
21	22	23	24	25	26	27
Bi-weekly pay period begins	Submit Bi-weekly Merit and Non-exempt P&S ETR's  Bi-weekly ETRs due	Monthly cut-off 5 pm  Bi-weekly cut-off 5 pm		<b>UI Holiday</b>	<b>UI Holiday</b>	
28	29	30	31	<b>Jan. 1, 2025</b>	1	3
	No checks issued	<u>Bi-weekly payday</u>				