Minutes
AFSCME Local 12-University of Iowa
Labor/Management Committee Meeting
Friday, February 19, 2016


I. Introductions and designate note taker.
   Introductions made. Union will provide note taker.

II. Review notes from January mtg.
   Management supplied minutes were reviewed and accepted.

III. Informational Items/Requests
   Review of data on hours worked by 90% employees at UIHC for month of December 2015.
   Data reviewed and accepted. Thanks for agreeing to provide data through February 2016.

IV. Old Business:
   a. Union: Policy on unpaid LOA’s for food workers. Applications submitted by food workers for unpaid leave of absence will be considered on a case by case basis. There is no blanket policy and applications will be subject to operational conditions.

V. New Business:
   a. Presentation: Staff Language and Culture Services—Corinne Stanley
      Corinne was unable to attend. She was to explain the range of services her office provides to the UI community. This allowed for discussion of a number of topics.
   b. Next month’s topic: Discussion of upcoming road closures and how they may impact the business of the University. The City, County and UI will have to coordinate their projects.
   c. Gift Policy at UI: Perhaps not widely known, it is a violation to give or receive gifts worth more than $3 between individuals who are in a “restricted donor” relationship. Josey has offered to send out the memorandum which details the policy.
   d. Staff evaluations: This is a busy time regarding annual staff evaluations. The intent is to do all of these online and electronically going forward. All staff will have the opportunity to go over them with their supervisor.

Next meeting- April 22 2-3PM
Minutes prepared by Joe Marron for the Union.